



# City of Culver City

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## Staff Report

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### **Selection of Chair and Vice Chair of the Parks, Recreation and Community Services Commission.**

**Contact Person/Dept:** Daniel Hernandez, PRCS Director  
**Phone Number:** (310) 253-6655

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** Yes ☐ No ☒

**Public Notification:** (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission (07/01/16); (Email) Parks, Recreation & Community Service Department Updates (07/01/16)

**Department Approval:** Daniel Hernandez, PRCS Director (06/29/16)

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### **RECOMMENDATION**

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission elect the Chair and Vice Chair of the Commission.

### **BACKGROUND/DISCUSSION**

#### **Reappointment of Mr. William Rickards to the PRCS Commission**

At their June 13, 2016 meeting, the City Council unanimously reappointed Mr. William Rickards to the PRCS Commission. Since Mr. Rickards is unable to attend tonight's meeting, the administration of the Oath of Office has been postponed to the August 2, 2016 PRCS Commission meeting.

#### **Election of the Chair and Vice Chair**

At the first regular meeting in July of each year, the PRCS Commission selects a Chair and Vice Chair. Commission does not have a formal policy for the election of the Chair and Vice Chair. Traditionally the Vice Chair becomes the Chair and the Member with the most seniority becomes the Vice Chair. However, election of Chair and Vice Chair is at the discretion of the Commission Members.

### **1. NOMINATIONS FOR CHAIR**

The current Chair announces that this is the time and place to receive nominations for Chair, calls for nominations, closes the nominations, and calls for the vote.

**Recommended Motion:** That the Parks, Recreation and Community Services Commission elect Commissioner \_\_\_\_\_ as Chair of the Parks, Recreation and Community Services Commission for Fiscal Year 2016/2017.

**2. NEW CHAIR OPENS NOMINATIONS FOR VICE CHAIR**

The new Chair then assumes the Chair, and after any remarks he/she may wish to make, opens the nominations for Vice Chair. The Chair announces that this is the time and place to receive nominations for Vice Chair, calls for nominations, closes the nominations, and calls for the vote.

**Recommended Motion:** That the Parks, Recreation and Community Services Commission elect Commissioner \_\_\_\_\_ as Vice Chair of the Parks, Recreation and Community Services Commission for Fiscal Year 2016/2017. The new Vice Chair then assumes the appropriate chair.

**3. COMMENTS BY PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION**

The Chair calls on Commissioners for any remarks they may wish to make at this time. There is no special action necessary by the Commission. In the past, Commissioners have made comments about the previous year and the future of the new officer(s).

**FISCAL IMPACT**

There is no fiscal impact associated with the discussion of this Agenda Item.

**ATTACHMENTS**

None.

**MOTIONS**

That the Parks, Recreation and Community Services Commission:

1. Elect a Commission Member as Chair; and,
2. Elect a Commission Member as Vice Chair.