



# City of Culver City

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## Staff Report

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**File #:** 16-012, **Version:** 1

**Item #:** PH-1.

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**CC - PUBLIC HEARING - Adoption of a Resolution Approving the Annual Assessment Levy for Benefit Assessment District West Washington Boulevard No. 1 for Fiscal Year 2016/2017.**

**Meeting Date:** July 11, 2016

**Contact Person/Dept:** Elaine Warner, Todd Tipton/Community Development Dpt.

**Phone Number:** (310) 253-5777

**Fiscal Impact:** Yes ☒ No ☐

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☒

**Action Item:** ☐

**Attachments:** Yes ☒ No ☐

**Commission Action Required:** Yes ☐ No ☒ **Date:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (07/05/16); Mailed Notice to Property Owners in the Assessment District (06/28/16)

**Department Approval:** Sol Blumenfeld, Community Development Director (06/30/16)

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### **RECOMMENDATION**

Staff recommends the City Council adopt a resolution approving the annual assessment levy for Benefit Assessment District West Washington Boulevard No. 1 for Fiscal Year 2016/2017.

### **PROCEDURE:**

1. Mayor seeks motion to receive and file the affidavits of publication and posting of notices and correspondence received in response to the public hearing notices; and,
2. Mayor calls for a staff report and the City Council Members may pose questions to staff as desired; and,
3. Mayor seeks a motion to open the public hearing; and,
4. Mayor seeks a motion to close the public hearing after all public testimony has been presented; and

5. City Council discusses the item and arrives at its decision.

## **BACKGROUND**

In June 2009, the West Washington Assessment District No. 1 (District) was formed to fund annual costs associated with five new landscaped medians installed in Washington Boulevard between Beethoven Street and Rosabell Avenue as well as new utilities (electricity) associated with the refurbishment of six medians between Rosabell Avenue and Wade Street.

On June 13, 2016, the City Council approved the Engineer's Report, declared its intention to order the assessment levy and collection of assessments, and set the date, time and place for this public hearing for the District.

## **DISCUSSION**

The annual assessment is intended to fund costs for landscape maintenance, utilities, County fees and administration of the District. During the first year of formation, funds were levied and collected for the District to establish a reserve fund. The reserve fund is maintained annually to cover unforeseen expenses not normally included in the yearly maintenance costs. This may include, but is not limited to, palm tree replacement, repair or damaged equipment due to vandalism, storms and other similar events.

Pursuant to Section 15.01.070.H of the Culver City Municipal Code (CCMC), any interested persons may file a written protest with the City Clerk (or withdrawal a previously filed protest) until the conclusion of the Public Hearing. Pursuant to CCMC Section 15.01.070.K, the City Council shall not impose an increased assessment if there is a majority protest. In this case, for Fiscal Year 2016/2017, the Engineer's Report does not propose an assessment increase above the voter approved maximum rates, which are annually-adjusted by CPI. Therefore, notwithstanding any written protests received, the City Council may adopt the resolution confirming the assessment as determined by the Engineer's Report.

## **FISCAL ANALYSIS**

The proposed total assessment for Fiscal Year 2016/2017 is \$21,100 which includes a CPI increase of approximately 2.41 percent based on the February Consumer Price Index for All Urban Consumers for the Los Angeles, Riverside and Orange County Area. The estimated balance of the Reserve Fund as of June 30, 2016, is approximately \$8,650.00.

## **ATTACHMENTS**

1. Engineer's Report
2. Proposed Resolution

**MOTION**

That the City Council:

Adopt a resolution confirming the assessment and ordering the levy for the Benefit Assessment District West Washington Boulevard No. 1 for Fiscal Year 2016/2017.