



## Staff Report Details (With Text)

**File #:** 24-1126      **Version:** 1      **Name:** 1) Dissolution of West LA College, Olympics Planning, and Elenda Safety Ad-Hoc Subcommittees; and (2) Potential Creation of New West LA College, Olympics Planning, and Tri-School Area Safe Routes to School Ad-Hoc Subcommittees and Appointments Thereto.Sub

**Type:** Minute Order      **Status:** Action Item

**File created:** 5/23/2024      **In control:** Bicycle & Pedestrian Advisory Committee

**On agenda:** 7/18/2024      **Final action:**

**Title:** BPAC - ACTION ITEM - (1) Dissolution of West LA College, Olympics Planning, and Elenda Safety Ad-Hoc Subcommittees; and (2) Potential Creation of New West LA College, Olympics Planning, and Tri-School Area Safe Routes to School Ad-Hoc Subcommittees and Appointments Thereto.

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Date	Ver.	Action By	Action	Result
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**BPAC - ACTION ITEM - (1) Dissolution of West LA College, Olympics Planning, and Elenda Safety Ad-Hoc Subcommittees; and (2) Potential Creation of New West LA College, Olympics Planning, and Tri-School Area Safe Routes to School Ad-Hoc Subcommittees and Appointments Thereto.**

**Meeting Date:** July 18, 2024

**Contact Person:** Alicia Ide, Management Analyst, Public Works Department

**Phone Number:** (310) 253-5618

**Attachments:** Yes [ ] No [X]

**Fiscal Impact:** Yes [ ] No [X]      **General Fund:** Yes [ ] No [X]

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**Dept Approval:** Yanni Demitri, Public Works Director/City Engineer

## **RECOMMENDATION**

Staff recommends that the Bicycle and Pedestrian Advisory Committee (BPAC): (1) dissolve the West LA College Ad-Hoc Subcommittee, the Olympics Planning Ad-Hoc Subcommittee, and the Elenda Safety Ad-Hoc Subcommittee; and (2) potentially create new West LA College, Olympics Planning, and Tri-School Area Safe Routes to School Ad-Hoc Subcommittees, with defined objectives, and appoint two Members to each new Ad-Hoc Subcommittee.

## **BACKGROUND**

The Ralph M. Brown Act (Brown Act) defines the differences between a “Standing Subcommittee” and an “Ad Hoc Subcommittee.” In summary, Standing Committees are required to comply with the provisions of the Brown Act (including public notification and public participation), while Ad Hoc Subcommittees are not subject to those requirements. A standing committee has a continuing subject matter jurisdiction, or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body. Whereas, in general, an Ad Hoc Subcommittee serves only a limited or specific purpose, is not perpetual, and is dissolved when its specific task is completed or time period expires.

## **AD-HOC SUBCOMMITTEES: CREATION, DISSOLUTION, AND APPOINTMENTS**

Staff provides below individual recommendations for each Subcommittee, including motions.

### **1. Ad-Hoc West LA College Subcommittee**

The Ad Hoc West LA College Subcommittee was created at the April 18, 2024 BPAC meeting. The objective of the West LA College Subcommittee is to meet with students and representatives of West LA College in order to discuss mobility challenges in and around and to and from the West LA College campus. The Subcommittee members could do any or all of the following: join, as appropriate, meetings between Public Works staff and representatives of West LA College; attend the meetings of the City Council & West Los Angeles College Liaison Subcommittee; attend other related meetings; and engage generally with members of the College and Culver City community about bike and pedestrian issues.

The current representatives to the Ad Hoc West LA College Subcommittee are: Dorothy Sadd and Michelle Weiner.

Staff recommends the current Ad Hoc West LA College Subcommittee be dissolved. BPAC should then determine whether to create a new Ad Hoc West LA College Subcommittee for fiscal year 2024-2025, determine if such Subcommittee should continue work similar in nature or make changes to the Subcommittee objectives or activities, and appoint two members to the Subcommittee if created.

*Recommended Motion:* That BPAC make a motion to:

- (1) Dissolve the current West LA College Ad Hoc Subcommittee;

(2) Create a new West LA College Ad Hoc Subcommittee to continue work similar in nature (or with newly defined objectives or activities); and

(3) Appoint two members to the West LA College Ad Hoc Subcommittee to begin work as of July 18, 2024 through July 2025.

## **2. Ad-Hoc Olympics Planning Subcommittee**

The Ad-Hoc Olympics Planning Subcommittee was created at the May 16, 2024 BPAC meeting. The objective of the Olympics Planning Ad-Hoc Subcommittee is to represent BPAC at City Olympic planning meetings. The Subcommittee members could join or attend, as appropriate, meetings of City Council, City Council Subcommittees, Commissions, or Committees and meetings with City staff and engage generally with members of the Culver City community about bike and pedestrian topics relating to planning for the Olympics.

The current representatives to the Ad-Hoc Olympics Planning Subcommittee are: Jack Gallanty and Joel Falter.

Staff recommends the current Ad-Hoc Olympics Planning Subcommittee be dissolved. BPAC should then determine whether to create a new Ad-Hoc Olympics Planning Subcommittee to continue work through the Olympics in summer 2028, determine if such Subcommittee should continue work similar in nature or make changes to the Subcommittee objectives or activities, and appoint two members to the Subcommittee if created.

*Recommended Motion:* That BPAC make a motion to:

(1) Dissolve the current Ad-Hoc Olympics Planning Subcommittee;

(2) Create a new Ad-Hoc Olympics Planning Subcommittee to continue work similar in nature (or with newly defined objectives or activities); and

(3) Appoint two members to the Ad-Hoc Olympics Planning Subcommittee to begin work as of July 18, 2024 ) through the Olympics in summer 2028.

## **3. Elenda Safety Ad Hoc Subcommittee**

The Elenda Safety Ad-Hoc Subcommittee was created at the July 20, 2023 BPAC meeting. The objective of the Elenda Safety Ad-Hoc Subcommittee is to have discussions with residents, parents, students, community members, Culver City School District administration, and City staff regarding safety concerns and mobility challenges on Elenda St between Farragut Dr to Culver Blvd and generally around the three adjacent schools.

The current representatives to the Elenda Safety Ad-Hoc Subcommittee are: Greg Maron and Jack Gallanty.

The City is currently conducting a Tri-School Area Safe Routes to School Traffic Study (Study). The

Study will include extensive public outreach and community meetings and coordination with Culver City Unified School District and other stakeholders. Staff recommends the current Ad Hoc Elenda Safety Subcommittee be dissolved. Staff further recommends that BPAC should then create a new Ad Hoc Tri-School Area Safe Routes to School Subcommittee for fiscal year 2024-25; with the objective to participate in the Study's community outreach activities and advise staff and consultants regarding safety concerns and mobility challenges around the three adjacent schools; and appoint two members to the Subcommittee if created.

*Recommended Motion:* That BPAC make a motion to:

- (1) Dissolve the current Elenda Safety Ad-Hoc Subcommittee;
- (2) Create a new Tri-School Area Safe Routes to School Ad-Hoc Subcommittee with the objective to participate in the Study's community outreach activities and advise staff and consultants regarding safety concerns and mobility challenges around the three adjacent schools (or with other defined objectives); and
- (3) Appoint two members to Tri-School Area Safe Routes to School Ad-Hoc Subcommittee to begin work as of July 18, 2024.

#### **4. Other Subcommittees**

If BPAC members wish to create other new Subcommittees, they may at this time, or at any future meeting, propose to agendize formation of one or more new subcommittees and appoint Members thereto.

*Recommended Motion:* No motion is required, only majority agreement to agendize the item at a future meeting.

#### **ATTACHMENTS**

None