



City of Culver City

Mike Balkman
Council Chambers
9770 Culver Blvd.
Culver City, CA 90232
(310) 253-5851

Staff Report Details (With Text)

File #: 24-95 **Version:** 1 **Name:**

Type: Minute Order **Status:** Action Item

File created: 7/13/2023 **In control:** EQUITY & HUMAN RELATIONS ADVISORY COMMITTEE

On agenda: 7/25/2023 **Final action:**

Title: (1) Review of the Equity and Human Relations Advisory Committee's Ad Hoc Subcommittees Remaining as of the June 27, 2023, Regular Meeting; (2) Discussion if There is a Need to Form Future Ad Hoc Subcommittees; and (3) Formation of Ad Hoc Subcommittees for Projects or Events for FY2023-24, as Deemed Appropriate; and Appointment of Members Thereto

Sponsors:

Indexes:

Code sections:

Attachments: 1. LIST OF AD HOC SUBCOMMITTEES AS OF 7.1.23

Date	Ver.	Action By	Action	Result
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(1) Review of the Equity and Human Relations Advisory Committee's Ad Hoc Subcommittees Remaining as of the June 27, 2023, Regular Meeting; (2) Discussion if There is a Need to Form Future Ad Hoc Subcommittees; and (3) Formation of Ad Hoc Subcommittees for Projects or Events for FY2023-24, as Deemed Appropriate; and Appointment of Members Thereto

Meeting Date: July 25, 2023

Contact Person/Dept: Michelle Hamilton / Human Resources

Phone Number: (310) 253-5640

Fiscal Impact: Yes No **General Fund:** Yes No

Public Hearing: **Action Item:** **Attachments:**

Public Notification: (E-Mail) Meetings and Agendas - City Council (7/19/23); (E-Mail) Meetings and Agendas - Equity & Human Relations Advisory Committee (7/19/23); (E-Mail) All City Staff (7/19/23)

Department Approval: Dana Anderson, Human Resources Director (7/19/23)

RECOMMENDATION

Staff recommends that the Equity and Human Relations Advisory Committee (EHRAC): review EHRAC Ad Hoc Subcommittees remaining as of the June 27, 2023, Regular Meeting; (2) discuss the need to form any future ad hoc subcommittees; and (3) form the appropriate Ad Hoc Subcommittees for projects or events as needed for FY2023-24 approved events or projects, and appointment of members thereto.

BACKGROUND/DISCUSSION

Per the EHRAC bylaws (see section IV. A), the Committee may form Ad Hoc subcommittees to meet and discuss special activities, events, and topics on an as needed basis.

There are important differences between a “standing committee” and an “ad hoc committee” under the Ralph M. Brown Act (Brown Act). Standing committees are required to comply with the provisions of the Brown Act (including public notification and public participation). Standing committees require staffing.

Ad hoc subcommittees, on the other hand, are not subject to those requirements. Additionally, as provided in the Brown Act, a standing committee has a continuing subject matter jurisdiction, or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body. An “ad hoc” subcommittee serves only a limited or single purpose, and it is dissolved when the specific task is completed.

Under the Brown Act and consistent with past practice, once an ad hoc subcommittee’s project has been completed, the Committee would make a motion to dissolve such Ad Hoc subcommittee.

FISCAL ANALYSIS

None

ATTACHMENTS

1. List of EHRAC Ad Hoc Subcommittees as of June 27, 2023

MOTION

That the EHRAC:

- (1) (if desired) form any necessary Ad Hoc Subcommittees for Projects or Events approved for FY2023-24;
and
- (2) Appointment of Members Thereto.