



# City of Culver City

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## Staff Report Details (With Text)

**File #:** 23-981      **Version:** 1      **Name:**  
**Type:** Minute Order      **Status:** Consent Agenda  
**File created:** 5/11/2023      **In control:** City Council Meeting Agenda  
**On agenda:** 5/22/2023      **Final action:**  
**Title:** CC - CONSENT ITEM: Adoption of a Resolution (1) Approving the Engineer's Report, (2) Declaring the City Council's Intention to Order the Levy of Annual Assessments for Fiscal Year 2023/2024, and (3) Setting the Date, Time, and Place for a Public Hearing for the West Washington Boulevard Benefit Assessment District No. 2.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Culver City\_Washington Blvd No.2\_Engineers Report\_FY 2023-24.pdf

Date	Ver.	Action By	Action	Result
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**CC - CONSENT ITEM: Adoption of a Resolution (1) Approving the Engineer's Report, (2) Declaring the City Council's Intention to Order the Levy of Annual Assessments for Fiscal Year 2023/2024, and (3) Setting the Date, Time, and Place for a Public Hearing for the West Washington Boulevard Benefit Assessment District No. 2.**

**Meeting Date:** May 22, 2023

**Contact Person/Dept:** Elaine Warner/Office of Economic and Cultural Development

**Phone Number:** (310) 253-5777

**Fiscal Impact:** Yes ☒ No ☐      **General Fund:** Yes ☐ No ☒

**Attachments:** Yes ☒ No ☐

**Commission Action Required:** Yes ☐ No ☒      **Date:**  
**Commission Name:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (05/18/2023); Affected Property Owners within the Assessment District (05/10/2023)

**Department Approval:** Jesse Mays, Assistant City Manager (5/16/23)

## RECOMMENDATION

Staff recommends the City Council adopt a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the West Washington Boulevard Assessment District No. 2, and (3) setting the time, date and place for a Public Hearing on June 12, 2023.

## **BACKGROUND**

In July 2010, the West Washington Assessment District No. 2 (District) was formed to fund the maintenance of three new landscaped medians between Centinela Avenue and Boise Avenue. The District has remained in place since.

On May 8, 2023, the City Council adopted a resolution adopting an Engineer's Report for the District. A copy of the Engineer's Report is attached for consideration by the City Council.

## **DISCUSSION**

The City Council is asked to adopt a Resolution of Intention (1) approving the Engineer's Report; (2) declaring the City's intention to levy and collect assessments for the upcoming fiscal year; and (3) setting the date, time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to CCMC Section 15.01.070.G, the City Clerk will notice the public hearing by publishing the Resolution of Intention at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 12, 2023 at 7:00 p.m. in the Mike Balkman Council Chambers at City Hall. Instructions on how to attend the meeting will be included in the published notice.

## **FISCAL ANALYSIS**

The Engineer's Report for Fiscal Year 2023/2024 estimates the annual maintenance costs for water, electricity, administrative services and landscape maintenance at approximately \$30,008. This includes a \$15,000 allocation for ground cover replanting within the medians. Approximately \$35,955 remains in the Fiscal Year 2022/2023 Improvement Fund account (No. 42516520). Staff recommends that \$10,000 be set-aside as a reserve for unforeseen damages and any unallocated funds be carried over and used to reduce the Fiscal Year 2023/2024 levy. Per this recommendation, the proposed levy for Fiscal Year 2023/2024 is approximately \$4,053.

## **ATTACHMENTS**

1. Fiscal Year 2023/2024 Washington Boulevard No. 2 - Engineer's Report
2. Proposed Resolution of Intention

## **MOTION**

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report; (2) declaring the City Council's intention to levy and collect assessments for the West Washington Boulevard Assessment District No. 2; and (3) setting the time, date and place for a Public Hearing on June 12, 2023 at 7:00 p.m.