



# City of Culver City

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## Staff Report Details (With Text)

**File #:** 23-961      **Version:** 1      **Name:** Approval of BPAC bylaws draft 2  
**Type:** Minute Order      **Status:** Action Item  
**File created:** 5/4/2023      **In control:** Bicycle & Pedestrian Advisory Committee  
**On agenda:** 5/9/2023      **Final action:**  
**Title:** BPAC - ACTION ITEM - (1) Review and Discuss Second Draft of Bylaws for the Bicycle and Pedestrian Advisory Committee; (2) and Approve Second Draft With or Without Changes.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. 2023-05-09-ATT-BPAC-Mtg-Bylaws-Draft2.pdf

Date	Ver.	Action By	Action	Result
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**BPAC - ACTION ITEM** - (1) Review and Discuss Second Draft of Bylaws for the Bicycle and Pedestrian Advisory Committee; (2) and Approve Second Draft With or Without Changes.

**Meeting Date:** May 9, 2023

**Contact Person:** Alicia Ide, Management Analyst, Public Works Department

**Phone Number:** (310) 253-5618

**Action Item:** Yes ☒ No ☐      **Attachments:** Yes ☒ No ☐

**Fiscal Impact:** Yes ☐ No ☒      **General Fund:** Yes ☐ No ☒

**Public Notice:** E-Mail via GovDelivery: (5/04/2023)  
Meetings and Agendas - Mobility, Traffic & Parking Subcommittee  
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Street Maintenance and Closures

**Dept Approval:** Yanni Demitri, Public Works Director/City Engineer

### **BACKGROUND**

At the January 20, 2022 meeting of the Bicycle and Pedestrian Advisory Committee (BPAC), an Ad Hoc Subcommittee was formed to develop draft bylaws for the BPAC, and included BPAC members Michelle Weiner, Art Nomura, and Robyn Tenesap. With staff support, a first draft of the bylaws was developed by the Subcommittee and submitted to the City Attorney and the City Clerk for input and editorial review. A new draft was then developed by staff incorporating the recommendations and

requirements of the City Attorney and the City Clerk. BPAC Bylaws Second Draft was presented for review at the February 16, 2023 BPAC meeting. Discussion and approval continued at the April 20, 2023 meeting.

Further discussion and approval was agendized for the May 9, 2023 BPAC meeting, which will include setting a regular meeting day and time.

## **ATTACHMENTS**

2023-05-09-ATT-BPAC-Mtg-Bylaws-Draft2.pdf

## **RECOMMENDATIONS**

Staff recommends that BPAC review the BPAC Bylaws Second Draft, discuss the provisions, make recommendations to staff regarding changes, and approve BPAC Bylaws Second Draft with or without changes.

After making any approved changes, staff will submit the final draft for review by the City Attorney and the City Clerk and then return to BPAC for final consideration and passage.

Staff further recommends that BPAC approve a regular meeting schedule as part of the BPAC Bylaws Second Draft, but to be implemented immediately.

## **MOTION**

1. Approve BPAC Bylaws Second Draft, with or without changes; and
2. Approve a regular meeting schedule of: \_\_\_\_\_ to  
take effect immediately.