



# City of Culver City

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## Staff Report Details (With Text)

**File #:** 23-522      **Version:** 1      **Name:** Receive and File Biannual Reports of CBCs  
**Type:** Minute Order      **Status:** Consent Agenda  
**File created:** 1/3/2023      **In control:** City Council Meeting Agenda  
**On agenda:** 2/27/2023      **Final action:**  
**Title:** CC - CONSENT ITEM: Receipt and Filing of the Biannual Written Reports of Culver City's Commissions, Boards, and Committees.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 2023-02-27\_\_ATT - ACOHH.pdf, 2. 2023-02-27\_\_ATT - BPAC.pdf, 3. 2023-02-27\_\_ATT - CSC.pdf, 4. 2023-02-27\_\_ATT - CAC.pdf, 5. 2023-02-27\_\_ATT - DAC.pdf, 6. 2023-02-27\_\_ATT - EHRAC.pdf, 7. 2023-02-27\_\_ATT - FAC.pdf, 8. 2023-02-27\_\_ATT - FLB.pdf, 9. 2023-02-27\_\_ATT - LTMB.pdf, 10. 2023-02-27\_\_ATT - PRCS.pdf, 11. 2023-02-27\_\_ATT - PC.pdf

Date	Ver.	Action By	Action	Result
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### CC - CONSENT ITEM: Receipt and Filing of the Biannual Written Reports of Culver City's Commissions, Boards, and Committees.

**Meeting Date:** February 27, 2023

**Contact Person/Dept:** Mimi Ferrel, City Clerk Specialist  
Jeremy Bocchino, City Clerk

**Phone Number:** (310) 253-5851

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Attachments:** Yes ☒ No ☐

**Commission Action Required:** Yes ☒ No ☐

**Commission Name:** Listed Commissions, Boards, and Committees

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (02/22/2023)

**Department Approval:** Jesse Mays, Assistant City Manager (02/21/2023)

## RECOMMENDATION

Staff recommends the City Council receive and file the Biannual Written Reports of Commissions, Boards, and Committees (CBCs).

## **BACKGROUND/DISCUSSION**

Per City Council Policy Number 3002, most recently updated in May 2021, “Periodically but no less than biannually, each CBC shall submit to City Council a written report on their respective activities.”

For ease of review and standardization, the City Clerk’s office has gathered and compiled the written reports into one agenda item. Biannual CBC written reports were compiled by staff and discussed by the members of each respective CBC body. CBCs approved the reports and recommended that the reports be transmitted to the City Council.

The following CBCs have submitted written reports:

- Advisory Committee on Housing and Homelessness
- Bicycle and Pedestrian Advisory Committee
- Civil Service Commission
- Cultural Affairs Commission
- Disability Advisory Committee
- Equity & Human Relations Advisory Committee
- Finance Advisory Committee (**new** items added by the committee in **bold text**)
- Fiesta La Ballona Committee
- Landlord Tenant Mediation Board
- Parks, Recreation and Community Services Commission
- Planning Commission

The first biannual reporting included accomplishments from 2021 and plans for the first half of calendar year 2022, and the second transmittal included accomplishments from January through June 2022 and plans for the second half of calendar year 2022. This is the third transmittal and includes accomplishments from July through December 2022 and plans for the first half of calendar year 2023.

## **FISCAL ANALYSIS**

None.

## **ATTACHMENTS**

1. 2022-09-19\_ATT - ACOHH
2. 2022-09-19\_ATT - BPAC
3. 2022-09-19\_ATT - CSC
4. 2022-09-19\_ATT - CAC
5. 2022-09-19\_ATT - DAC
6. 2022-09-19\_ATT - EHRAC
7. 2022-09-19\_ATT - FAC
8. 2022-09-19\_ATT - FLB
9. 2022-09-19\_ATT - LTMB

10.2022-09-19\_ATT - PRCS

11.2022-09-19\_ATT - Planning Commission

## **MOTION**

That the City Council:

Receive and File the Biannual Written Reports of Commissions, Boards, and Committees.