



# City of Culver City

Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851

## Staff Report Details (With Text)

**File #:** 23-535      **Version:** 1      **Name:**

**Type:** Minute Order      **Status:** Action Item

**File created:** 1/5/2023      **In control:** EQUITY & HUMAN RELATIONS ADVISORY COMMITTEE

**On agenda:** 1/24/2023      **Final action:**

**Title:** 1) Discussion of Draft Written Report to City Council Regarding 2022 Accomplishments and 2023 Proposed Activity/Upcoming Agenda Items for the Next Six Months; and 2) Authorize Transmittal to City Council

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. EHRAC Final Work Plan Submitted to City Council FY22-23

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**1) Discussion of Draft Written Report to City Council Regarding 2022 Accomplishments and 2023 Proposed Activity/Upcoming Agenda Items for the Next Six Months; and 2) Authorize Transmittal to City Council**

**Meeting Date:** January 24, 2023

**Contact Person/Dept:** Helen Chin/Human Resources

**Phone Number:** 310-253-5640

**Fiscal Impact:** Yes ☐ No ☒      **General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐      **Action Item:** ☒      **Attachments:** ☒

**Public Notification:** (E-Mail) Meetings and Agendas- City Council (01/19/2023) (E-Mail) Meetings and Agendas - Equity & Human Relations Advisory Committee (01/19/2023); (E-Mail) All City Staff (01/19/2023)

**Department Approval:** Dana Anderson, Human Resources Director (01/19/2023)

### RECOMMENDATION

Staff recommends that the Equity and Human Relations Advisory Committee (EHRAC) 1) discuss the draft written report to City Council regarding 2022 accomplishments of the Committee and 2023 Proposed Activity/Upcoming Agenda Items for the Next Six Months; and (2) authorize transmittal of the report to City Council.

## **BACKGROUND/DISCUSSION**

Every six (6) months, the City's Commissions, Boards, and Committee's (CBC's) must provide City Council with a report that includes a list of accomplishments and proposed activities or agenda items for the next six months under its work plan for approval. At the January 24, 2023 regular meeting, the Equity and Human Relations Advisory Committee (EHRAC) will discuss the draft written report and authorize the report for transmittal to City Council for approval.

### **Equity and Human Relations Advisory Committee (EHRAC) 2022 Accomplishments**

- Established and appointed committee members to various Ad Hoc Subcommittees to implement the tasks of the work plan created by the Equity and Human Relations Advisory Committee (EHRAC).
- After a successful Civil Discourse Workshop in 2022, the EHRAC and participants developed civil discourse guidelines for the community. These guidelines were presented to and approved by the City Council.
- Held a number of special event meetings, as follows:
  - Celebrated Juneteenth as a community through storytelling, music, and brief history about Juneteenth. The EHRAC worked closely with the City Council to develop and implement the Juneteenth event for Culver City.
  - Celebrated Latino Heritage Month Event as a community through storytelling, music, art, interactive dances, and a brief history about Latinos in Culver City.
  - Observed Transgender Day of Remembrance to honor the memories of transgender lives lost to acts of hate and violence.
  - Screened the Paper Tigers Documentary and held a community conversation about trauma-sensitive programming for young people in schools.
- Received community feedback through a community survey offered in English and Spanish that was aimed to better understand how to better serve the community and to share information on various City departments' function, available services, and how to access such services.

Over the next six months, the EHRAC will:

- Select and distribute the Community Contributions Awards Medallion to four recipients who have embodied inclusiveness, altruism, and giving through volunteerism and public service to make Culver City a better place for all people to live.
- Hold a Nonviolence Workshop facilitated by Common Peace
- Hold an event to Understand and Respond to Autism during Disability Awareness month
- Hold an event to honor seniors

### **Equity and Human Relations Advisory Committee (EHRAC) 2023-2024 Work Plans**

The Equity and Human Relations Advisory Committee is working on the work plan for the next fiscal year with the following broad principles in mind:

- 1) Hold additional special public meetings and events on community-wide problems arising in the City that could result in intergroup tensions or discrimination because of actual or perceived biases.
- 2) Continue to prepare and disseminate educational and informational material relating to stereotypes, prejudice, discrimination, implicit bias, microaggressions, and inequity, and ways and means of addressing such issues.
- 3) Continue to track and publicly report on existing and emerging related issues stemming from complaints from individuals and visitors concerning interactions with City employees, elected and appointed officials, City contractors and City volunteers.
- 4) Collaborate with other Culver City Commissions, Boards and Committees on issues/areas of mutual

concern and overlapping jurisdiction, as deemed appropriate by the City Council.

### **FISCAL ANALYSIS**

There are no costs associated with discussion of this item.

### **ATTACHMENTS**

1. Approved Workplan

### **MOTION**

That the Equity and Human Relations Advisory Committee:

1. Discuss the draft written report to City Council regarding workplans;
2. Establish workplans; and
3. Authorize transmittal to City Council