



# City of Culver City

Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851

## Staff Report Details (With Text)

**File #:** 22-389      **Version:** 1      **Name:** Subcommittee Reports - GEI  
**Type:** Minute Order      **Status:** Action Item  
**File created:** 10/6/2021      **In control:** FINANCE ADVISORY COMMITTEE  
**On agenda:** 10/13/2021      **Final action:**  
**Title:** (1) Receive Reports from the Government Efficiency Ad Hoc Subcommittee; (2) Discuss Report Recommendations and Determine Next Steps; and (3) Provide Direction to Staff, If Deemed Appropriate.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Culver City Innovation and Performance Awards – Schedule, 2. Culver City Innovation and Performance Awards – Application Draft

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**(1) Receive Reports from the Government Efficiency Ad Hoc Subcommittee; (2) Discuss Report Recommendations and Determine Next Steps; and (3) Provide Direction to Staff, If Deemed Appropriate.**

**Meeting Date:** October 13, 2021

**Contact Person/Dept:** Punit Chokshi/Finance Department

**Phone Number:** (310) 253-5865

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐      **Action Item:** ☒      **Attachments:** ☐

**Public Notification:** (E-Mail) Meetings and Agendas - Finance Advisory Committee (10/07/2021)

**Department Approval:** Onyx Jones, Chief Financial Officer (10/07/2021)

### RECOMMENDATION

Staff recommends that the Finance Advisory Committee (FAC) (1) receive reports from the Government Efficiency Ad Hoc Subcommittee; (2) discuss reports' recommendations and determine next steps; and (3) provide direction to Staff, if deemed appropriate.

### BACKGROUND/DISCUSSION

Based on the proposed Fiscal Year 2022 FAC Work Plan, the following FAC Ad Hoc Subcommittees were created and will offer reports for discussion, recommendations, and next steps to provide direction to Staff, if deemed necessary:

- Government Efficiency Ad Hoc Subcommittee
  - Members: Diga Jacobsen, Griffing
  - Purpose: This ad hoc subcommittee was established to research and implement a City Innovation Award Program to encourage Employees, Departments or Committee/Advisory Commission members to contribute towards increased efficiency, improved quality of life for Culver City residents, reduced costs and/or generated revenue, or demonstrated distinguished performance based on department goals/outcome measures. The ad hoc subcommittee has developed a process, application, initial timeline, and secured funding via the approved Fiscal Year 2021/2022 Adopted Budget.
  - Ad Hoc Subcommittee Report: In seeking nominations for Culver City's Innovation and Performance Awards, the subcommittee has drafted an application form based on documents obtained from City of Los Angeles. Following their lead, we looked into suitable awards including the manufacturing of plaques which turned out not to be a viable in-house option. Given uncertainties with the ongoing pandemic, we're gearing toward an award ceremony during a City Council Meeting whereby the Mayor would present awards in a virtual remote setting. With a limited budget, the subcommittee felt that using funds toward better awards such as gift cards or dinner vouchers would work best. We are also coordinating with Human Resources for how selected winners may have a citation for outstanding performance added to their personnel file. We recently revised the schedule which shifts the timeline forward by 1 year with some minor adjustments to dates to better coincide with best available weekdays.

## **ATTACHMENTS**

1. Culver City Innovation and Performance Awards - Schedule
2. Culver City Innovation and Performance Awards - Application Draft

## **MOTION**

That the FAC:

1. Receive Reports from the Government Efficiency Ad Hoc Subcommittee; and
2. Discuss Report Recommendations and Determine Next Steps; and
3. Provide Direction to Staff, If Deemed Appropriate