



# City of Culver City

Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851

## Staff Report Details (With Text)

**File #:** 22-311      **Version:** 1      **Name:**  
**Type:** Presentation      **Status:** Consent Agenda  
**File created:** 9/15/2021      **In control:** City Council Meeting Agenda  
**On agenda:** 9/27/2021      **Final action:**  
**Title:** CC - Approval of an Amendment to Existing Professional Services Agreements with Walker Consultants to Continue Providing Parking Consulting Services for an Additional Three-Month Period in an Amount Not-to-Exceed \$10,000.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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**CC - Approval of an Amendment to Existing Professional Services Agreements with Walker Consultants to Continue Providing Parking Consulting Services for an Additional Three-Month Period in an Amount Not-to-Exceed \$10,000.**

**Meeting Date:** September 27, 2021

**Contact Person/Dept:** Todd Tipton - CDD/Economic Development  
**Phone Number:** (310) 253-5783

**Fiscal Impact:** Yes ☒ No ☐      **General Fund:** Yes ☒ No ☐

**Public Hearing:** ☐      **Action Item:** ☐      **Attachments:** ☐

**Commission Action Required:** Yes ☐ No ☒      **Date:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (09/22/2021);

**Department Approval:** Sol Blumenfeld, Community Development Director (09/16/2021)

### RECOMMENDATION

Staff recommends the City Council approve an amendment to the existing professional services agreement with Walker Consultants (Walker) to continue providing parking consulting services for an additional three-month period in an amount not to exceed \$10,000.

## **BACKGROUND/DISCUSSION**

The City relies on parking professionals to consult on a variety of parking operation matters. Walker has been working with the City since 2016 and its agreement recently expired. Staff is seeking a three-month extension to allow Walker to complete work that began prior to the agreement's expiration. The work relates to a structural investigation, the parking manager Request for Proposal, Ince parking office construction, and Demand Pricing/ Rate schedule to fund capital improvements to the Ince, Cardiff, and Watseka parking structures.

Staff has issued a Request for Quotes (RFQ) for parking consulting services and is awaiting responses. Approval of the three-month agreement with Walker will also ensure parking consulting services remain available while the RFQ process is underway.

## **FISCAL ANALYSIS**

Staff estimates the cost to complete Walker's outstanding work and provide consulting service while the RFQ process is underway to be \$10,000. Sufficient funds are available in Account 10150120.610400 to fund Walker's services.

## **ATTACHMENTS**

None.

## **MOTION**

That the City Council:

1. Approve an amendment to the existing professional services agreement with Walker Consulting to continue providing parking consulting services for an additional three-month period in an amount not to exceed \$10,000.
2. Authorize the City Attorney to review/prepare the necessary documents; and,
3. Authorize the City Manager to execute such documents on behalf of the City.