City of Culver City

Staff Report Details (With Text)

File #:	21-910	**Version:** 2 **Name:**	Mass Debris Management Plan
Type:	Minute Order	**Status:**	Consent Agenda
File created:	4/16/2021	**In control:**	City Council Meeting Agenda
On agenda:	5/10/2021	**Final action:**	
Title:		CC - (1) Adoption of the Culver City Mass Debris Management Plan; and (2) Incorporate the Mass Debris Management Plan into the Existing City Council Approved Emergency Operations Plan.	
Sponsors:			
Indexes:			
Code sections:			
Attachments:		1. Culver City Mass Debris Management Plan	

Date	Ver.	Action By	Action	Result

CC - (1) Adoption of the Culver City Mass Debris Management Plan; and (2) Incorporate the Mass Debris Management Plan into the Existing City Council Approved Emergency Operations Plan.

Meeting Date: May 10, 2021

Contact Person/Dept: Chanel Kincaid/ Public Works
Phone Number: (310) 253-6445

Fiscal Impact: Yes [] No [X]   **General Fund:** Yes [] No [X]

Public Hearing: []   **Action Item:** [X]   **Attachments:** []

Commission Action Required: Yes [] No [X] **Date:**

Public Notification: (E-Mail) Meetings and Agendas - City Council (05/05/2021);

Department Approval: Charles D. Herbertson, Director of Public Works/City Engineer (04/21/2021)
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RECOMMENDATION

Staff recommends the City Council (1) adopt the Mass Debris Management Plan (MDMP); and (2) Incorporate the MDMP into the existing Emergency Operations Plan.

BACKGROUND

Emergency Operations Plan (EOP)

The City's Emergency Operations Plan outlines various City activities in the event of an emergency, including activating and staffing the Emergency Operations Center, training City staff on the Incident Command System, fulfilling Federal Emergency Management Agency (FEMA) requirements, receiving reimbursements from the Federal Disaster Relief Fund, and complying with the California Emergency Services Act. The EOP also provides a "best practice" scenario, essential to a focused, complete and effective response for the City of Culver City.

The EOP contains the Introduction and Basic Plan Sections. These sections provide the overall organizational and operational concepts relative to response and recovery, as well as an overview of potential hazards.

The EOP also includes the Emergency/Disaster Response Organization Functions. In this section you will find the description of the emergency/disaster response organization, checklists and reference material.

Annexes and Appendices in the EOP include the emergency/disaster organization's notification numbers, other essential numbers, lists of locations of shelters, critical facilities, and forms.

The MDMP would be included in the Annexes section of the EOP.

Mass Debris Management Plan

In 2019, the Public Works Environmental Programs and Operations Division was directed to prepare a MDMP. On April 22, 2019, City Council approved a professional services agreement with Tetra Tech for Disaster Debris Monitoring Services and Recovery Assistance, which also included developing a MDMP for the City.

DISCUSSION

As an Annex to the City's EOP, the MDMP provides guidance to prepare for natural or man-made disasters. Disasters can produce substantial volumes of debris, creating hazardous conditions that endanger the public and disrupt the essential daily lifestyle and economy of the community.

Disasters will result in large expenditures of labor, equipment, materials, and supplies at substantial cost. To be prepared to provide an early, safe, and quick response to restoring environmentally safe and economically viable conditions to the disaster-affected areas, City staff, along with Tetra Tech, developed the City's MDMP.

The MDMP addresses how response to a debris-generating incident will be coordinated with local, County, State, and Federal partners. The MDMP does not address routine debris incidents that the City can manage internally. The operational concepts reflected in the MDMP focus on potential large-scale disasters that can generate significant volumes of debris requiring an unusual or extraordinary response.

The purpose of the MDMP is to provide a framework for how disaster debris operations will be managed by the City. The intent of this plan is to:

- Establish coordinated debris management operations, including debris removal, reduction, recycling, haul-out, final disposal, and documentation.

- Provide a debris management organization for the City.

- Identify the roles and responsibilities of departments and agencies with a role in response.

- Describe the resource management strategy for debris operations.

The MDMP provides the organizational structure, guidance, and standardized procedures for the clearance, removal, and disposal of debris caused by a major debris-generating event.

The City initiated the disaster debris planning project by forming the Disaster Debris Planning Team (DDPT). The MDMP was developed using the planning process outlined in the Federal Emergency Management Agency (FEMA) Comprehensive Planning Guide (CPG) 101 Version 2.

The DDPT included Tetra Tech and City departmental representatives from every City department. After the MDMP was drafted, each department in the City's Disaster Debris Planning Team reviewed the MDMP. Staff provided feedback and revisions to the document. After review, team members participated in a training session on April 14, 2021 with the opportunity to ask questions and/or submit additional comment to MDMP. A simulated training session will be coordinated in the summer 2021.

FISCAL ANALYSIS

There is no fiscal impact.

ATTACHMENTS

1. Copy of the proposed Mass Debris Management Plan

MOTION

That the City Council:

1. Adopt the Mass Debris Management Plan; and

2. Authorize the inclusion of the plan in the City's Emergency Operations Plan; and

3. Authorize the City Manager or Designee to execute any necessary actions or documents on behalf of the City required to implement the Mass Debris Management Plan.