Staff Report Details (With Text)

File #:	21-811	**Version:**	1	**Name:**	
Type:	Minute Order			**Status:**	Action Item
File created:	3/18/2021			**In control:**	EQUITY & HUMAN RELATIONS ADVISORY COMMITTEE
On agenda:	3/23/2021			**Final action:**	
Title:	(1) Discuss Appointing Liaison(s) to Other City of Culver City's Committees, Boards, and Commissions; (2) (if desired) Appoint Liaisons to Other City's Committees, Boards and Commissions For the Purpose of Attending Meetings of the Designated Commission, Board or Committee and Report back to EHRAC; (3) Discuss The Creation and Dissemination of Surveys; and (4) Provide Direction to Staff if Deemed Appropriate.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

(1) Discuss Appointing Liaison(s) to Other City of Culver City's Committees, Boards, and Commissions; (2) (if desired) Appoint Liaisons to Other City's Committees, Boards and Commissions For the Purpose of Attending Meetings of the Designated Commission, Board or Committee and Report back to EHRAC; (3) Discuss The Creation and Dissemination of Surveys; and (4) Provide Direction to Staff if Deemed Appropriate.

Meeting Date: March 23, 2021

Contact Person/Dept: Mily C. Huntley / Administrative Services Department

Phone Number: (310) 253-5640

Fiscal Impact: Yes [] No [X] **General Fund:** Yes [] No [X]

Public Hearing: [] **Action Item:** [X] **Attachments:** []

Public Notification: (E-Mail) Meetings and Agendas- City Council (03/19/2021); (E-Mail) Meetings and Agendas - Equity & Human Relations Advisory Committee (03/19/2021); (E-Mail) All City Staff (03/19/2021)

Department Approval: Serena Wright, Assistant City Manager (03/19/2021)

RECOMMENDATION

Staff recommends that the Equity & Human Relations Advisory Committee (EHRAC):
(1) discuss appointing liaison(s) to other City's committees, boards, and commissions; (2) (if desired) appoint

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liaisons to other City's Committees, boards and commissions for the purpose of attending meetings and report back to the EHRAC; (3) discuss the creation and dissemination of surveys; and (4) to provide direction to staff if deemed appropriate.

BACKGROUND/DISCUSSION

Consideration of Appointing Liaison(s) to Other City of Culver City's Committees, Boards, and Commissions

During the work plan discussions at the October 27, 2020 and December 1, 2020 meetings, the Committee brought up the possibility of appointing members of the Committee to act as the liaison with other City Commissions, Boards and Committees (CBCs). Among other possible tasks, a liaison would attend the meetings of the designated CBC, provide public comment to that CBC as directed and authorized by the EHRAC on matters within the purview of the EHRAC, and report back to the EHRAC on matters that may overlap between the two bodies. This item was carried forward from last month's meeting.

Discussion of Surveys

During the December 1, 2020 meeting, the Committee agreed to agendize for the next regular meeting, a discussion on how to disseminate surveys in different languages and how to make them more accessible. This item was carried forward from last month's meeting.

FISCAL ANALYSIS

There is no fiscal impact associated with this agenda item.

ATTACHMENTS

1. None

MOTION

That the Equity & Human Relations Advisory Committee:

1. (if desired) appoint members of the Committee to serve as liaison to various City Committees, Boards and Commissions; and

2. Provide further direction to staff if deemed appropriate.

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