



# City of Culver City

Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851

## Staff Report Details (With Text)

**File #:** 21-26      **Version:** 1      **Name:** 2020 PRCSC Observe: Oath / Elect: Chair & Vice-Chair  
**Type:** Minute Order      **Status:** Passed  
**File created:** 7/2/2020      **In control:** PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION  
**On agenda:** 7/7/2020      **Final action:** 7/7/2020  
**Title:** PRCSC - (1) Administration of the Oath of Office to the Reappointed Parks, Recreation and Community Services (PRCS) Commission Member; and, (2) Selection of Chair and Vice Chair of the PRCS Commission.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
7/7/2020	1	PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION	approved	Pass
7/7/2020	1	PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION	approved	Pass

**PRCSC - (1) Administration of the Oath of Office to the Reappointed Parks, Recreation and Community Services (PRCS) Commission Member; and, (2) Selection of Chair and Vice Chair of the PRCS Commission.**

**Meeting Date:** July 7, 2020

**Contact Person/Dept:** Corey Lakin/PRCS Department  
**Phone Number:** (310) 253-6682

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** Yes ☐ No ☒

**Public Notification:** (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission (07/03/20); (Email) Parks, Recreation & Community Service Department Updates (07/03/20)

**Department Approval:** Corey Lakin, PRCS Director (07/02/20)

### RECOMMENDATION

Staff recommends that the Parks, Recreation and Community Services Commission (1) observe the administration of the Oath of Office to reappointed PRCS Commission Member William Rickards; and, (2) select the Chair and Vice Chair of the PRCS Commission.

## **REORGANIZATION 2020**

### **1. Administration of the Oath of Office to the Reappointed Commission Member**

#### **1-A. ADMINISTRATION OF THE OATH OF OFFICE**

On June 8, 2020, the City Council reappointed William Rickards to PRCS Commission Seat Number 1 for a full term expiring June 30, 2024. To begin his new term, the Commission Secretary will administer the Constitutional and Loyalty Oaths to the reappointed Commissioner, both parties will sign a duplicate original of the document electronically after the meeting and Commissioner Rickards will be emailed with one of the signed documents.

### **2. Selection of the Chair and Vice Chair**

At the first meeting at the beginning of the fiscal year, the PRCS Commission selects a Chair and Vice Chair. Commission does not have a formal policy for the selection of the Chair and Vice Chair. Traditionally the Vice Chair becomes the Chair and the Member with the most seniority becomes the Vice Chair. However, selection of Chair and Vice Chair is at the discretion of the Commission Members.

#### **2-A. NOMINATIONS FOR CHAIR**

The current Chair announces that this is the time and place to receive nominations for Chair, calls for nominations, closes the nominations, and calls for the vote.

**Recommended Motion:** That the Parks, Recreation and Community Services Commission select Commission Member \_\_\_\_\_ as Chair of the Parks, Recreation and Community Services Commission for Fiscal Year 2020/2021.

#### **2-B. NEW CHAIR OPENS NOMINATIONS FOR VICE CHAIR**

The new Chair then announces that this is the time and place to receive nominations for Vice Chair, calls for nominations, closes the nominations, and calls for the vote.

**Recommended Motion:** That the Parks, Recreation and Community Services Commission select Commission Member \_\_\_\_\_ as Vice Chair of the Parks, Recreation and Community Services Commission for Fiscal Year 2020/2021.

#### **2-C. COMMENTS BY PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEMBERS**

The Chair calls on Commissioners for any remarks they may wish to make at this time. There is no special action necessary by the Commission. In the past, Commissioners have made comments about the previous year and future plans for the Commission.

## **FISCAL IMPACT**

There is no fiscal impact associated with the discussion of this Agenda Item.

## **ATTACHMENTS - None.**

## **MOTIONS**

That the Parks, Recreation and Community Services Commission:

1. Observe the administration of the Oath of Office to reappointed PRCS Commission Member, William Rickards; and,
2. Select the Chair and Vice Chair of the PRCS Commission.