



City of Culver City

Mike Balkman
Council Chambers
9770 Culver Blvd.
Culver City, CA 90232
(310) 253-5851

Staff Report Details (With Text)

File #: 20-1058 **Version:** 1 **Name:** Adopt Chapter 3.11 Ordinance Electronic Filings
Type: Ordinance **Status:** Consent Agenda
File created: 6/10/2020 **In control:** City Council Meeting Agenda
On agenda: 6/22/2020 **Final action:**
Title: CC - Adoption of an Ordinance Amending Title 3 of the Culver City Municipal Code (CCMC) to Add New Chapter 3.11, Electronic Filing, Requiring the Electronic Filing of Campaign Statements and Statements of Economic Interests.

Sponsors:

Indexes:

Code sections:

Attachments: 1. 20-06-22 Proposed Ordinance Requirng Electronic Filing of Campaign Forms.pdf

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Adoption of an Ordinance Amending Title 3 of the Culver City Municipal Code (CCMC) to Add New Chapter 3.11, Electronic Filing, Requiring the Electronic Filing of Campaign Statements and Statements of Economic Interests.

Meeting Date: June 22, 2020

Contact Person/Dept: Jeremy Green, City Clerk

Phone Number: (310) 253-5851

Fiscal Impact: Yes ☒ No ☐

General Fund: Yes ☒ No ☐

Public Hearing: ☐ **Action Item:** ☐ **Attachments:** ☐

Commission Action Required: Yes ☐ No ☐ **Date:**

Public Notification: (E-Mail) Meetings and Agendas - City Council (06/18/2020)

Department Approval: Serena Wright-Black, Assistant City Manager (06/16/2020)

RECOMMENDATION

Staff recommends the City Council adopt an ordinance amending Title 3 of the Culver City Municipal Code (CCMC) to add new Chapter 3.11, Electronic Filing, requiring electronic filing of Campaign Statements and Statements of Economic Interests.

BACKGROUND/DISCUSSION

At its meeting of June 8, 2020, the City Council unanimously introduced a proposed Ordinance amending Title 3 of the Culver City Municipal Code (CCMC) to add new Chapter 3.11, Electronic Filing, requiring electronic filing of Campaign Statements and Statements of Economic Interests.

The Ordinance is now being presented for adoption.

If adopted, City staff will work with its vendor Netfile to facilitate the full transition to electronic filing. The City Clerk's Office will provide detailed instructions and one-on-one training to filers to allow for ease of use. The effective date of the Ordinance would be July 23, 2020.

FISCAL ANALYSIS

The contract with NetFile for the e-filing and administration system for both the campaign and statement of economic interests systems is free of charge for the first year through 6/30/2021 and then will be \$7,200 per year for up to five years. The cost will be funded by the Administrative Services Department budget beginning in Fiscal Year 2021/2022.

ATTACHMENTS

1. 2020-06-08_ATT-Proposed Ordinance

MOTION

That the City Council:

Adopt an Ordinance amending Title 3 of the Culver City Municipal Code (CCMC) to add new Chapter 3.11, Electronic Filing, requiring electronic filing of Campaign Statements and Statements of Economic Interests.