



# City of Culver City

Mike Balkman Council  
Chambers  
9770 Culver Blvd.  
Culver City, CA 90232

## Staff Report Details (With Text)

**File #:** 20-699      **Version:** 1      **Name:**  
**Type:** Ordinance      **Status:** Action Item  
**File created:** 1/29/2020      **In control:** City Council Meeting Agenda  
**On agenda:** 2/10/2020      **Final action:**  
**Title:** CC - Adoption of an Ordinance Amending Culver City Municipal Code Chapter 3.03 Pertaining to City Commissions, to Add Equity Policy Language, and to Allow Appointment of Non-Registered Voters and Minors Age 16.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 2020-02-10\_ATT 1 - Proposed Ordinance Amending Culver City Municipal Code 3.03.pdf

Date	Ver.	Action By	Action	Result
2/10/2020	1	City Council Meeting Agenda		

**CC - Adoption of an Ordinance Amending Culver City Municipal Code Chapter 3.03 Pertaining to City Commissions, to Add Equity Policy Language, and to Allow Appointment of Non-Registered Voters and Minors Age 16.**

**Meeting Date:** February 10, 2020

**Contact Person/Dept:** Serena Wright-Black/Administrative Services  
Lisa Vidra/City Attorney's Office

**Phone Number:** (310) 253-5640

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** Yes ☒ No ☐

**Commission Action Required:** Yes ☐ No ☒ **Date:**

**Public Notification:** (Email) Meeting and Agenda (02/04/20)

**Department Approval:** Serena Wright-Black, Assistant City Manager (02/03/20)

### RECOMMENDATION

The City Council Ad Hoc Equity Subcommittee ("Subcommittee") recommends the City Council adopt an Ordinance (Attachment No. 1) amending Culver City Municipal Code (CCMC) Chapter 3.03

pertaining to City Commissions, to add equity policy language, and to allow appointment of non-registered voters and minors age 16 and over to City Commissions.

## **BACKGROUND / DISCUSSION**

On October 28, 2019, after considering a recommendation from the Subcommittee, City Council directed staff to bring back an amended ordinance revising CCMC Chapter 3.03 which will allow non-registered voters and minors over age 16 to be eligible for appointment to City commissions. In addition, equity and inclusiveness language is being added to Chapter 3.03 to reflect City Council policy that each commission ensure that its programs, policies and activities provide equal access and opportunities to all persons.

### **City Council Introduction**

On January 27, 2020, the City Council discussed the proposed changes and introduced the proposed Ordinance (4-1, Eriksson dissenting).

Discussion included the mechanism to be used to determine residency for non-registered voters as well as potential issues related to appointing a 16-year old to a four-year term.

### **Eligibility Requirements**

The current language of CCMC in reference to eligibility requirements reads, in pertinent part, as follows:

“...Commissioners shall be residents of the City who are lawfully registered voters of the City, none of whom shall hold any paid office or employment in the City Government. Applicants for appointment to any Commission seat must have been lawfully registered voters of the City for the thirty (30) days immediately preceding the filing of their application...” (CCMC 3.03.005)

The proposed ordinance language is as follows (underline denotes addition, ~~strikethrough~~ denotes deletion):

### **§ 3.03.005 CREATION; COMPOSITION; ELIGIBILITY; COMPENSATION.**

There shall be a Civil Service Commission, Cultural Affairs Commission, Parks, Recreation, and Community Services Commission, and Planning Commission, each consisting of five (5) members to be appointed by the City Council. Commissioners shall be residents of the City ~~who are lawfully registered voters of the City~~, none of whom shall hold any paid office or employment in the City Government. ~~Applicants for appointment to any Commission seat must have been lawfully registered voters of the City for the thirty (30) days immediately preceding the filing of their application.~~ Minors, age 16 or older, are eligible to apply with parental consent. No person may serve on more than one (1) Commission at the same time. Compensation of Commissioners, if any, may be established by resolution of the City Council.

### **§ 3.03.040 POLICY.**

It shall be the policy of the City Council that each Commission shall ensure that its programs, policies and activities provide equal access and opportunities to all persons.

### **§ 3.03.200 CULTURAL AFFAIRS COMMISSION.**

The Cultural Affairs Commission shall have the following powers and duties:

- A. Act in an advisory capacity to the City Council on matters pertaining to the enrichment of the community through fine arts, visual arts, performing arts, arts education, historic preservation and cultural issues;
- B. Serve as an advocate for equity, diversity and inclusion in for cultural activities and programs within the City;
- C. Implement the City's Public Art Program, and encourage the integration of cultural affairs into the social and economic fabric of the City to improve the quality of life for City residents; and
- D. Perform such other duties, not inconsistent with the City Charter or this Code, as maybe prescribed by ordinance, resolution, City Council policy or other City Council action.

### **§ 3.03.300 PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION.**

The Parks, Recreation, and Community Services Commission shall have the following powers and duties:

- A. Act in an advisory capacity to the City Council and City Manager on matters pertaining to public recreation, parks, recreation/community center facilities, open space and tree programs, where such trees are located in parks and open space, playgrounds, and music and entertainment as may from time to time be performed in the City's parks;
- B. At the direction of the City Council or the City Manager, assist staff assigned to review the requirements of the City for facilities relating to the functions set forth in division A., and to make recommendations related to the adoption and updating of City master plans relating to parks, recreation, and open space;
- ~~C. At the direction of the City Council or the City Manager, recommend programs and plans designed to promote the full acceptance of all citizens in all aspects of community life, without regard to race, religion, gender, sexual orientation, age or national origin.~~
- ~~D.~~ D. At the direction of the City Council or the City Manager, recommend and support program policies relating to various community service functions of the City, including, but not limited to, programs for youth, teens, seniors, and people with special needs;
- ~~E.~~ E. At the direction of the City Council or the City Manager, balance program and project recommendations by applying realistic expectations of budgetary and staffing resources, environmental sustainability, neighborhood compatibility, and other relevant factors; and
- ~~F.~~ F. Perform such other duties, not inconsistent with the City Charter or this Code, as may be prescribed by ordinance, resolution, City Council policy or other City Council action.

## **FISCAL ANALYSIS**

No fiscal impact associated with the adoption of the proposed Ordinance.

## **ATTACHMENTS**

1. 2020-02-10\_ATT 1 - Proposed Ordinance Amending Culver City Municipal Code 3.03

## **MOTION**

That the City Council:

Adopt an Ordinance amending Culver City Municipal Code (CCMC) Chapter 3.03 pertaining to City Commissions, to add equity policy language, and to allow appointment of non-registered voters and minors age 16 and over to City Commissions.