



# City of Culver City

Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851

## Staff Report Details (With Text)

**File #:** 19-569      **Version:** 1      **Name:** FAC Quarterly Activity Report  
**Type:** Minute Order      **Status:** Action Item  
**File created:** 11/8/2018      **In control:** FINANCE ADVISORY COMMITTEE  
**On agenda:** 11/14/2018      **Final action:**  
**Title:** (1) Discussion of Quarterly Committee Report of FAC Activities; (2) Authorization for Transmittal to City Council; and (3) Establishment of an Ongoing Schedule for Future FAC Quarterly Reporting to the City Council.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Comprehensive City Council Policy: City Commissions, Boards and Committees; Appointed Representatives to Outside Agencies and Boards

Date	Ver.	Action By	Action	Result
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**(1) Discussion of Quarterly Committee Report of FAC Activities; (2) Authorization for Transmittal to City Council; and (3) Establishment of an Ongoing Schedule for Future FAC Quarterly Reporting to the City Council.**

**Meeting Date:** November 14, 2018

**Contact Person/Dept:** Erica McAdoo/Finance

**Phone Number:** (310) 253-5865

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** ☒

**Public Notification:** (E-Mail) Meetings and Agendas - Finance Advisory Committee (11/08/18)

### **RECOMMENDATION**

Staff recommends the Finance Advisory Committee (FAC) discuss a quarterly report to submit to the City Council of Committee activities and authorize transmittal to City Council.

### **BACKGROUND/DISCUSSION**

In accordance with the Section V. of the updated Comprehensive City Council Policy entitled *City Commissions, Boards and Committees; Appointed Representatives to Outside Agencies and Boards*,

“periodically, but no less than quarterly, each CBC shall submit to the City Council a written report on their respective activities.” In compliance with the revised policy, the FAC discussed during its November preparing its first quarterly report for transmittal to Council at its December 10<sup>th</sup> Meeting. FAC will additionally discuss establishing an ongoing schedule for future Committee Quarterly Reporting to the City Council.

### FISCAL ANALYSIS

None.

### ATTACHMENTS

- Comprehensive City Council Policy: *City Commissions, Boards and Committees; Appointed Representatives to Outside Agencies and Boards*

### MOTION

That the City Council:

1. Discuss the Quarterly Committee Report;
2. Authorize transmittal to City Council; and
3. Establish an Ongoing Schedule for Future FAC Quarterly Reporting to the City Council.