



# City of Culver City

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## Staff Report Details (With Text)

**File #:** 16-576      **Version:** 1      **Name:**  
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**File created:** 1/26/2017      **In control:** CIVIL SERVICE COMMISSION  
**On agenda:** 2/1/2017      **Final action:**  
**Title:** Training: Overview of Conducting Meetings and Administrative Hearings for the Civil Service Commission.

**Sponsors:**

**Indexes:**

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Date	Ver.	Action By	Action	Result
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**Training: Overview of Conducting Meetings and Administrative Hearings for the Civil Service Commission.**

**Meeting Date:** February 1, 2017

**Contact Person/Dept:** Serena Wright-Black/Administrative Services

**Phone Number:** (310) 253-5640

**Fiscal Impact:** Yes ☐ No ☒      **General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐      **Action Item:** ☐      **Attachments:** ☐

**Public Notification:** (E-Mail) Meetings and Agendas - Civil Service Commission (01/27/17); (E-Mail) All City Staff (01/27/17)

**Department Approval:** Serena Wright-Black, Director of Administrative Services (01/26/17)

### SUMMARY

The Civil Service Commission will receive a training presentation regarding conducting meetings and administrative hearings. The presentation will be provided by Mr. Michael Jenkins of Jenkins & Hugin, LLP.