



# City of Culver City

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## Staff Report

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**File #:** 25-50, **Version:** 1

**Item #:** A-1.

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**Administration of the Oath of Office to Carissa Joy Smith, Newly Appointed Martin Luther King, Jr. Celebration and Juneteenth Celebration Advisory Committee Member.**

**Meeting Date:** July 17, 2024

**Contact Person/Dept:** Adam Ferguson/PRCS Department

**Phone Number:** (310) 253-6685

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**

**Action Item:**

**Attachments:** Yes  No

**Public Notification:** (E-mail) Meetings and Agendas - Parks, Recreation and Community Services Commission (07/11/2024); (E-mail) Parks, Recreation & Community Service Department Updates (07/11/2024)

**Department Approval:** Ted Stevens, PRCS Director (07/11/2024)

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### **RECOMMENDATION**

Staff recommends that the Martin Luther King, Jr. Celebration and Juneteenth Celebration Advisory Committee (Advisory Committee) observe the administration of the Oath of Office to newly appointed Committee Member Carissa Joy Smith.

### **BACKGROUND/ DISCUSSION**

#### **ADMINISTRATION OF THE OATH OF OFFICE**

On June 10, 2024, the City Council appointed Carissa Joy Smith to the Advisory Committee Seat Number 8 for a full-term expiring June 30, 2028. To begin her term, the Advisory Committee Secretary will administer the Constitutional and Loyalty Oaths to the newly appointed Committee Member, both parties will sign duplicate originals of the document, and Committee Member Smith will retain one of the signed documents.

### **FISCAL IMPACT**

There is no fiscal impact associated with this discussion.

### **ATTACHMENTS**

None.

**MOTIONS**

That the Martin Luther King, Jr. Celebration and Juneteenth Celebration Advisory Committee:

Observe the administration of the Oath of Office to newly appointed Advisory Committee Member, Carissa Joy Smith.