



# City of Culver City

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## Staff Report

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**EHRAC - ACTION ITEM: (1) Receive a Report from the Equity and Human Relations Awards Ad Hoc Subcommittee; (2) If So Desired, Discuss and Consider Approval of the Report's Recommendations; and (3) Determine Next Steps as Deemed Necessary.**

**Meeting Date:** June 25, 2024

**Contact Person/Dept:** Michelle Hamilton/Human Resources

**Phone Number:** (310) 253-5640

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**

**Action Item:**

**Attachments:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (06/19/2024); (E-Mail) Meetings and Agendas - Equity & Human Relations Advisory Committee (06/19/2024); (E-Mail) All City Staff (06/19/2024)

**Department Approval:** Dana Anderson, Human Resources Director (06/19/2024)

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### RECOMMENDATION

Staff recommends that the Equity and Human Relations Advisory Committee (EHRAC): (1) receive and file the report from the Equity and Human Relations Awards Ad Hoc Subcommittee; (2) if so desired, discuss and consider approval of the report's recommendations; and (3) determine next steps as deemed necessary.

### BACKGROUND

In 2021, the Culver City Equity and Human Relations Advisory Committee created a Community Contributions Award to honor outstanding individuals and businesses for their contributions to equity and human relations in Culver City.

During the April 26, 2022, meeting, there was clarification that the 2021 award would be issued as the "Equity and Human Relations Award."

For the last three years, the awards recipients have been individuals, nonprofit organizations, and businesses that have embodied inclusiveness, altruism, and giving through volunteerism and public

service to make Culver City a better place for all people to live. Medallions are granted to honorees from each of the categories listed below:

- An Individual - A Culver City resident or a person employed in Culver City;
- A Student - Resident of Culver City or attending a Culver City Elementary School, Middle School, High School, or West LA College;
- A Culver City business owner; and
- An executive director of a non-profit organization serving the Culver City area.

At the September 26, 2023, special meeting, the Equity and Human Relations Awards Ad Hoc Subcommittee achieved consensus to agendize this item for discussion at the January 23, 2024, regular meeting.

At the January 23, 2024, regular meeting, consensus was achieved to open the awards through January 31, 2024, and marketing with the approved flyer was slated to begin on January 24, 2024.

At the February 27, 2024, special meeting, consensus was achieved to extend the Equity and Human Relations Awards submission deadline to March 31, 2024, and for EHRAC to receive a report and update at the March 19, 2024, special meeting from the Equity and Human Relations Awards Ad Hoc Subcommittee.

At the March 19, 2024, special meeting, consensus was achieved for EHRAC to receive a report and update at the April 23, 2024, regular meeting from the Equity and Human Relations Awards Ad Hoc Subcommittee

At the April 23, 2024, regular meeting, the Equity and Human Relations Award Ad Hoc Subcommittee presented its report and two options for EHRAC to review and choose for the 2023 Awardee selection process. EHRAC achieved consensus for the Equity and Human Relations Awards Ad Hoc Subcommittee to supply EHRAC with the top two nominees in each category, in accordance with previous scoring rubrics/models for the consideration and selection of the winner at this meeting.

At the May 28, 2024, special meeting, the Equity and Human Relations Awards Ad Hoc Subcommittee presented their report along with the top two nominees for each category. After deliberation and discussion, EHRAC achieved consensus in the selection of an award honoree in each of the 4 categories and to receive a report and recommendations from the Equity and Human Relations Awards Ad Hoc Subcommittee at the June 25, 2024, special meeting.

## **DISCUSSION**

The Equity and Human Relations Awards Ad Hoc Subcommittee is to present a report regarding medallion fees, future selection processes, and award process considerations for EHRAC to review, discuss and consider for approval.

## **FISCAL ANALYSIS**

There is an approximate \$600.00 budgetary impact for the purchase and personalization of the award medallions.

## **ATTACHMENTS**

1. 2024-06-25\_ATT\_ EHRA Ad Hoc Subcommittee Report \_06142024

## **MOTION**

That the Equity and Human Relations Advisory Committee:

1. Receive and file the report from the Equity and Human Relations Awards Ad Hoc Subcommittee;
2. If so desired, consider approval of the report's recommendations; and
3. Determine next steps as deemed necessary.