



# City of Culver City

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## Staff Report

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**CC - CONSENT ITEM: Approval of a Professional Services Agreement with Good Guard Security, Inc. for Security Guard Services in the Amount Not-to-Exceed \$1,830,000 for Three Years with Two, One-Year Optional Renewals**

**Meeting Date:** May 28, 2024

**Contact Person/Dept.:** Michael Bruckner /CMO  
Adam Ferguson/ PRCS

**Phone Number:** (310) 253-6685

**Fiscal Impact:** Yes  No       **General Fund:** Yes  No

**Attachments:** Yes  No

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (05/21/2024)

**Department Approval:** Michael Bruckner, Assistant City Manager, (05/10/2024)

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### **RECOMMENDATION**

Staff recommends the City Council approve a professional services agreement with Good Guard Security, Inc. in the amount not-to-exceed \$1,830,000 for three years, with two, one-year optional renewals.

### **BACKGROUND**

In 2022, the City solicited proposals from qualified firms to provide unarmed, uniformed security guard services at City facilities. At the March 28, 2022, City Council Meeting, the City Council approved a professional services agreement with AG Coast, Inc. dba California Panther Security (Panther), for an initial two-year period with three negotiable one-year options. Currently, Panther is providing unarmed security guard services for City Hall, the Veteran's Memorial Complex, the Senior Center, and the City's Transportation Facility. The current agreement with Panther is set to expire at the end of the fiscal year, ending June 30, 2024. Panther charged the City \$24.25/hour for regular hours and \$36.37/hour for overtime, resulting in an annual contract amount of \$596,165 for Fiscal Year 2023-2024.

In 2023, the City was approached by Center Theater Group (CTG) about extending the unarmed security guard services to the Kirk Douglas Theater to streamline services in the downtown corridor

and at the City Hall parking lot. CTG and the City are currently negotiating a Reimbursement Agreement for their use of City-contracted unarmed security guard services.

**DISCUSSION**

On March 14, 2024, the City issued RFP 2514 for Security Guard Services. A walkthrough was held on March 18, 2024, and 27 prospective vendors participated in a thorough review of security needs at City Hall, the Veteran’s Memorial Complex and Park, the Senior Center, the City’s Transportation Facility, and the Kirk Douglas Theater.

On April 18, 2024, the City received 16 responses from qualified vendors. An evaluation team consisting of the staff from the City Manager’s Office, Parks, Recreation and Community Services, and Transportation departments reviewed and ranked the proposals based on the following criteria:

1. Qualifications and Experience of the Firm (40%)
2. Response to Scope of Services (25%)
3. Fees (25%)
4. References Schedule, & Required Forms (10%)

Based on these criteria, an average weighted composite score was created, and the firms were ranked as follows based on the departments’ independent review:

FIRM	LOCATION	SCORE
Good Guard	Chatsworth, CA	25.07
American Global Security	Los Angeles, CA	24.65
Alltech Industries, Inc.	Monterey Park, CA	23.84
California Panther Security	Los Angeles, CA	22.50
Prudent Security Solutions	Culver City, CA	20.91
American Guard Services	Los Angeles, CA	20.62
United Protective Services	Los Angeles, CA	17.81
Urban Alchemy	Los Angeles, CA	17.44
Valus Security	Anaheim, CA	17.30
OPS Inc. Security Services	Culver City, CA	16.95
Cornerstone Protective, Inc.	El Segundo, CA	16.06
Proforce 1 Protection Services	Anaheim, CA	15.96
Unified Protective Services	Hawthorne, CA	15.94
iGuard Protective Services	North Hollywood, CA	15.54
Brapga Security Systems, Inc.	West Covina, CA	14.26
Espirit De Security Services	Gardena, CA	11.05

The top three firms were interviewed on May 9, 2024, by the evaluating departments and the Culver City Police Department. Based on the overall completeness of the proposals, score, and interview, staff is recommending that the City enter into a professional services agreement with Good Guard Security, Inc. for a three-year period, with two one-year optional renewals.

Good Guard Security, Inc. is located in Chatsworth, CA and has been providing security guard services for 40 years. They have provided similar services to the cities of Los Angeles, Santa Monica, San Jose, and Anaheim, among others, and have extensive experience that is applicable to the City's needs. Good Guard Security, Inc. requires all their security guards to pass an extensive background check as well as to attend mandatory specialized trainings on a wide variety of security services, including engagement with unhoused individuals and de-escalation techniques. Good Guard Security, Inc. also provides an incident reporting dashboard, security guard monitoring, body cams, and a 24/7 dispatch service. Based on their background, qualifications, and references, Good Guard Security, Inc. was determined to be the best overall provider.

Good Guard Security, Inc. has proposed a rate \$25.37/hour for unarmed security guards at designated facilities, in addition to a rate of \$38.04/hour for holiday/overtime, and a rate of \$30.12/hour for special event services. Based on these rates, the annual contract is estimated at \$590,000 for the first year, with a 4% cost of living adjustment per year for the remaining term of the contract, or \$610,000 in year two and \$630,000 in year three, for a total initial term contract amount of \$1,830,000.

## **FISCAL ANALYSIS**

Sufficient funding for this service is included in the Proposed Budget for Fiscal Year 2024-2025 in Account Nos. 10130100.619800 (PRCS Administrative Division - Other Contractual Services), 10130110.619800 (Veterans Memorial Complex - Other Contractual Services) and 20370200.619800 (Transportation Operations - Other Contractual Services). Funding for future years of the agreement would be included in future fiscal year budgets.

## **ATTACHMENTS**

None.

## **MOTIONS**

That the City Council:

1. Approve a professional services agreement with Good Guard Security, Inc. in the amount not-to-exceed \$1,830,000 for three years, with two, one-year optional renewals; and,
2. Authorize the City Manager to amend the scope of services to include additional City locations and events as needed; and,

3. Authorize the City Attorney to review/prepare the necessary documents; and,
4. Authorize the City Manager to execute such documents on behalf of the City.