



City of Culver City

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Staff Report

File #: 24-853, **Version:** 1

Item #: C-7.

CC - CONSENT ITEM: Adoption of a Resolution (1) Approving the Engineer's Report for Higuera Street Landscaping and Lighting Maintenance District; (2) Declaring the Intention to Order the Levy of Annual Assessments for Fiscal Year 2024/2025; and (3) Setting the Date, Time, and Place of the Public Hearing.

Meeting Date: April 8, 2024

Contact Person: Christopher Evans, Public Works Dept - Engineering
Mate Gaspar, Public Works Dept - Engineering

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Fiscal Impact: Yes ☒ No ☐ **General Fund:** Yes ☐ No ☒

Attachments: Yes ☒ No ☐

Public Notification: E-Mail: (04/03/2024) Meetings and Agendas - City Council

Department Approval: Yanni Demitri, Director of Public Works/City Engineer (03/21/2024)

RECOMMENDATION

Staff recommends the City Council adopt a resolution (1) approving the Engineer's Report for the Higuera Street Landscaping and Lighting Maintenance District; (2) declaring its Intention to Order the Levy of Annual Assessments for Fiscal Year 2024/2025; and (3) setting a Public Hearing for June 10, 2024.

BACKGROUND

The Higuera Street landscaping and lighting improvements were installed in 1995 at the request of the property owners. The Assessment District was formed, and the boundary includes properties on both sides of Higuera Street between Lindblade Avenue and Hayden Avenue.

Pursuant to a Resolution adopted by the City Council on March 18, 2024, the Public Works Director/City Engineer has prepared the Engineer's Report for Higuera Street Landscaping and Lighting Maintenance District and filed said Report with the City Clerk. A copy of the Engineer's Report is attached to this report for consideration by the City Council.

Staff recommends that the City Council adopt a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the upcoming 2024/25 Fiscal Year; and (3) setting the date, time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to CCMC Section 15.01.070.G, the City Clerk shall give notice of the public hearing by causing the Resolution of Intention to be published at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 10, 2024. Instructions on how to attend the meeting will be included in the published notice.

Staff proposes that the levy amount remain the same for Fiscal Year 2024/2025.

FISCAL ANALYSIS

A detailed analysis of the District revenues and expenses is contained in the Engineer's Report.

ATTACHMENTS

1. 2024-04-08-ATT-CC-Engineer's_Report_Higuera_Final.pdf
2. 2024-04-08-ATT-CC -Resolution_of_Intent_Higuera.pdf

MOTION

That the City Council: Adopt a Resolution:

1. Approving the Engineer's Report for the Higuera Street Landscaping and Lighting Maintenance District, and
2. Declaring the City Council's intention to order the levy of annual assessments for Fiscal Year 2024/2025, and
3. Setting the Public Hearing for June 10, 2024.