



City of Culver City

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Staff Report

File #: 24-767, **Version:** 1

Item #: A-5

(1) Receive a Report from the Equity and Human Relations Awards Ad Hoc Subcommittee; and (2) If So Desired, Discuss and Consider Approval of the Report's Recommendations; and (3) If So Desired, Determine Next Steps; and (4) Provide Feedback and/or Recommendations to Staff as Deemed Appropriate.

Meeting Date: February 27, 2024

Contact Person/Dept: Michelle Hamilton / Human Resources

Phone Number: (310) 253-5640

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☒

Public Hearing: ☐ **Action Item:** ☒ **Attachments:** ☒

Public Notification: (E-Mail) Meetings and Agendas - City Council (2/21/24); (E-Mail) Meetings and Agendas - Equity & Human Relations Advisory Committee (2/21/24); (E-Mail) All City Staff (2/21/24)

Department Approval: Dana Anderson, Human Resources Director (2/21/24)

RECOMMENDATION

Staff recommends that the Equity and Human Relations Advisory Committee (EHRAC) receive a report from the Equity and Human Relations Awards Ad Hoc Subcommittee; and (2) discuss and consider approval of the report's recommendations; and (3) if so desired, determine next steps; and (4) provide feedback and/or recommendations to staff as deemed appropriate.

BACKGROUND/DISCUSSION

In 2021, the Culver City Equity and Human Relations Advisory Committee created a Community Contributions Award to honor outstanding individuals and businesses for their contributions to equity and human relations in Culver City.

During the April 26, 2022, meeting there was clarification that the 2021 award would read Equity and Human Relations Award.

For the last three years, the awards recipients have been individuals, nonprofits, and businesses who have embodied inclusiveness, altruism, and giving through volunteerism and public service to make Culver City a better place for all people to live. Medallions are granted to honorees from each of the categories listed below:

- An Individual - A Culver City resident or a person employed in Culver City

- A Student - Resident of Culver City or attending a Culver City Elementary, Middle School or High School, or West LA College
- A Culver City business owner
- An executive director of a non-profit organization serving the Culver City area.

At the September 26, 2023, meeting, the Equity and Human Relations Awards Ad Hoc Subcommittee achieved consensus to agendize this item for discussion at the January 23, 2024, meeting.

At the January 23, 2024, regular meeting consensus was achieved to open the awards through January 31, 2024, and marketing with the approved flyer was slated to begin on January 24, 2024.

In addition to general updates, items to be discussed at the February 27, 2024, meeting are as follows:

- Timeline for Submission review, selection, and award presentation
- Potential deadline extension
- Update on Awards Production timeline/schedule.

FISCAL ANALYSIS

There is an approximate \$600.00 budgetary impact for the purchase and personalization of the award medallions.

ATTACHMENTS

MOTION

That the Equity and Human Relations Advisory Committee:

1. Receive a report from the Equity and Human Relations Awards Ad Hoc Subcommittee;
2. If so desired, discuss and consider approval of the report's recommendations;
3. If so desired, determine next steps; and
4. Provide feedback and/or recommendations to staff as deemed appropriate.