



City of Culver City

Mike Balkman
Council Chambers
9770 Culver Blvd.
Culver City, CA 90232
(310) 253-5851

Staff Report

File #: 24-753, **Version:** 1

Item #: C-10.

CC - CONSENT ITEM: Adoption of a Resolution (1) Approving the Engineer's Report for Landscape Maintenance District Number 1; (2) Declaring the Intention to Order the Levy of Annual Assessments for Fiscal Year 2024/2025; and (3) Setting the Date, Time, and Place for the Public Hearing.

Meeting Date: April 8, 2024

Contact Person: Christopher Evans, Public Works Dept - Engineering
Mate Gaspar, Public Works Dept - Engineering

Phone Number: 310-253-5621
310-253-5602

Fiscal Impact: Yes ☒ No ☐ **General Fund:** Yes ☐ No ☒

Attachments: Yes ☒ No ☐

Public Notification: (E-Mail) Meetings and Agendas - City Council (04/03/2024)

Department Approval: Yanni Demitri, Director of Public Works/City Engineer (03/21/2024)

RECOMMENDATION

Staff recommends the City Council adopt a resolution (1) approving the Engineer's Report for the Landscape Maintenance District Number 1 (LMD#1); (2) declaring its Intention to Order the Levy of Annual Assessments for Fiscal Year 2024/2025; and (3) setting a Public Hearing for June 10, 2024.

BACKGROUND/DISCUSSION

LMD#1 consists of homes in Studio Estates and was created for the purpose of providing on-going maintenance of landscaping located in the public right of way area between the sidewalk and wall adjacent to Culver Boulevard and Elenda Street. The assessment includes costs for providing complete maintenance, administration, and preparation of the annual Engineer's Report.

Pursuant to a Resolution adopted by the City Council on March 18, 2024, the Public Works Director/City Engineer has prepared the Engineer's Report for LMD #1 and filed said Report with the City Clerk. A copy of the Engineer's report is attached to this report for consideration by the City Council.

On July 13, 2009, the members of the District approved by majority ballot, an annual increase to the assessment levy based on the February Consumer Price Index for All Urban Consumers for the Los Angeles - Riverside - Orange County area plus a 5% premium each year until a positive fund balance was restored.

Staff is proposing the rates not be increased. The assessment levy per parcel is proposed to be \$252.13 for a total amount of \$45,383.40 (180 parcels) for Fiscal Year 2024/2025.

This evening, the City Council is asked to adopt a resolution (1) approving the Engineer's Report; (2) declaring the City Council's intention to levy and collect assessments for the upcoming 2024/2025 fiscal year; and (3) setting the date, time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to CCMC Section 15.01.070.G, the City Clerk shall give notice of the public hearing by causing the Resolution of Intention to be published at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 10, 2024. Instructions on how to attend the meeting will be included in the published notice.

FISCAL ANALYSIS

A detailed analysis of the District revenues and expenses is contained in the Engineer's Report.

ATTACHMENTS

1. 2024-04-08-ATT-CC-Engineer's_Report_LMD 1_Final.pdf
2. 2024-04-08-ATT-CC -Resolution_of_Intent_LMD 1.pdf

MOTION

That the City Council: Adopt a Resolution:

1. Approving the Engineer's Report for Engineer's Report for LMD #1, and
2. Declaring the City Council's intention to order the levy of annual assessments for Fiscal Year 2024/2025, and
3. Setting the Public Hearing for June 10, 2024.