



# City of Culver City

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## Staff Report

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**File #:** 24-644, **Version:** 1

**Item #:** A-4.

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**(1) Receive a Report from the Diversity Awareness Projects Ad Hoc Subcommittee; and (2) If So Desired, Consider Approval of the Report's Recommendations and; (3) Determine the Next Steps as Deemed Appropriate.**

**Meeting Date:** January 23, 2024

**Contact Person/Dept:** Michelle Hamilton / Human Resources

**Phone Number:** (310) 253-5640

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (1/17/24); (E-Mail) Meetings and Agendas - Equity & Human Relations Advisory Committee (1/17/24); (E-Mail) All City Staff (1/17/24)

**Department Approval:** Dana Anderson, Human Resources Director (1/17/24)

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### **RECOMMENDATION**

Staff recommends that the Equity and Human Relations Advisory Committee (EHRAC) receive the report from the Diversity Awareness Projects Ad Hoc Subcommittee; (2) consider approval of the report's recommendations; and (3) determine next steps as deemed appropriate.

### **BACKGROUND/DISCUSSION**

Discussions about the Diversity Awareness Project (DAP) Ad Hoc Subcommittee "kiosk" or informational signposts project started in August 2021 and have been ongoing. Please see the staff report dated May 23, 2023, which provides historical background regarding the DAP and its status.

More recently, at the July 25, 2023, meeting Staff shared with EHRAC that City's Economic Development department was looking at purchasing Citywide Kiosks via a Request for Information (RFI) and would be hosting a demonstration for said products in August. It was suggested by staff that EHRAC redirect their efforts toward finalizing proposed content for the DAP in consideration of the proposed City Kiosks as a delivery method for dispersing EHRAC material and information. Member Rona-Tuttle asked if it would be possible to review the RFI for the Kiosks, and staff indicated that they would reach out to the department and Procurement to determine if the request could be fulfilled.

On July 27, 2023, Member Rona-Tuttle submitted a PRA to receive a copy of the RFI. Staff subsequently received authority to release RFI information on August 9, 2023, via email to all EHRAC members for review. Staff also forwarded the Gov Delivery message including the proposed Kiosks public demonstration date, time,

and location to Chair Valverde and EHRAC Members on August 14, 2023, and August 22, 2023.

In a meeting with staff on September 5, 2023, Chair Valverde requested staff to agendize a report from the Diversity Awareness Projects Ad Hoc committee to report back their findings from the August 26, 2023, Kiosk demonstration and determine the next steps for the Diversity Awareness Projects Ad Hoc Subcommittee in light of the information gathered at the demonstration.

At the September 26, 2023, meeting when Item- A-5: Receive a Report from the Diversity Awareness Projects Ad Hoc Subcommittee; and 2) Discuss Report and Determine Next Steps was heard Chair Valverde indicated there was nothing to report and the item would return at the next regular meeting on January 23, 2024.

### **FISCAL ANALYSIS**

There is no fiscal impact associate with this agenda item.

### **ATTACHMENTS**

1. Diversity Awareness Project Report 1.12.24

### **MOTION**

That the Equity and Human Relations Advisory Committee:

1. Receive a Report the Report from the Diversity Awareness Projects Ad Hoc Subcommittee; and
2. If so desired, approve the Diversity Awareness Projects Ad Hoc Subcommittee's report's recommendations; and
3. Determine next steps as deemed appropriate.