



City of Culver City

Mike Balkman
Council Chambers
9770 Culver Blvd.
Culver City, CA 90232
(310) 253-5851

Staff Report

File #: 24-568, **Version:** 2

Item #: C-4.

CC - CONSENT ITEM: Authorization of a Task Order for Traffic Engineering Services for the Robertson Boulevard Bike Lane Project in an Amount Not-to-Exceed \$91,000 Pursuant to the Terms of the City's On-Call Professional Services Agreement with Willdan Engineering.

Meeting Date: January 22, 2024

Contact Person/Dept.: Andrew Maximous/Public Works - Mobility & Traffic Engineering

Phone Number: (310) 253-5628

Fiscal Impact: Yes ☒ No ☐ **General Fund:** Yes ☒ No ☐

Attachments: Yes ☐ No ☒

Public Notification: (E-Mail) Meetings and Agendas - City Council (01/17/2024)

Department Approval: Yanni Demitri, Public Works Director/City Engineer (12/15/2023)

RECOMMENDATION

Staff recommends the City Council authorize a Task Order for traffic engineering services for the Robertson Boulevard Bike Lane Project, in an amount not-to-exceed \$91,000 pursuant to the terms of the City's on-call professional services agreement with Willdan Engineering.

BACKGROUND

On July 10, 2023, staff presented Council with the results of the request for qualifications process conducted for on-call traffic engineering, on-call civil engineering, construction management and inspections, and geotechnical and material testing. The City Council approved on-call professional services agreements (PSA) with 26 individual firms, including Willdan Engineering.

In accordance with Council Resolution 2018-R024 and the on-call process detailed in the July 10, 2023, staff report, all expenditures with a particular on-call consultant more than \$50,000 in a fiscal year must be approved by the City Council. The proposed expenditures with Willdan Engineering exceed this threshold and therefore must be approved by the City Council.

DISCUSSION

This Task Order will support the Public Works Department, Mobility & Traffic Engineering Division's

Robertson Boulevard Bike Lane Project by developing construction plans, specifications, and estimates to construct a Class IV separated bikeway and a bus only lane or bus bays along Robertson Boulevard between Venice Boulevard and Washington Boulevard. Additional pedestrian enhancement elements include bus boarding islands and street furniture & planters.

In accordance with the on-call process detailed in the July 10, 2023, staff report, staff solicited proposals from Kimley-Horn and Associates, Willdan Engineering, and Michael Baker International from the approved on-call traffic engineering list. After reviewing the proposals received, staff recommends selecting Willdan Engineering for this project given their experience working on similar projects, the comprehensive project approach detailed in their proposal, and cost.

FISCAL ANALYSIS

This projected is funded through the LA Metro Active Transport (MAT) First/Last Mile Measure M Program. Sufficient funding for the agreement was included in the Adopted Budget for Fiscal Year 2023-2024 in Capital Improvement Project PF024 (Expo to Downtown Multi-Modal Corridor).

ATTACHMENTS

None.

MOTION

That the City Council:

Authorize a Task Order for traffic engineering services for the Robertson Boulevard Bike Lane Project, in an amount not-to-exceed \$91,000 pursuant to the terms of the City's on-call professional services agreement with Willdan Engineering.