



City of Culver City

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Staff Report

File #: 24-491, **Version:** 1

Item #: C-3.

CC - CONSENT ITEM: Receipt and Filing of the Biannual Written Reports of Culver City's Commissions, Boards, and Committees.

Meeting Date: February 12, 2024

Contact Person/Dept: Mimi Ferrel/City Clerk's Office
Jeremy Bocchino/City Clerk's Office

Phone Number: (310) 253-5851

Fiscal Impact: Yes No

General Fund: Yes No

Attachments: Yes No

Commission Action Required: Yes No

Commission Name: Listed Commissions, Boards, and Committees

Public Notification: (E-Mail) Meetings and Agendas - City Council (02/07/2024)

Department Approval: Jesse Mays, Assistant City Manager (02/05/2024)

RECOMMENDATION

Staff recommends the City Council receive and file the Biannual Written Reports of Commissions, Boards, and Committees (CBCs).

BACKGROUND/DISCUSSION

Per City Council Policy Number 3002, most recently updated in October 2023, "Periodically but no less than biannually, each CBC shall submit to City Council a written report on their respective activities."

The first biannual reporting included accomplishments from 2021 and plans for the first half of calendar year 2022, and the second transmittal included accomplishments from January through June 2022 and plans for the second half of calendar year 2022. This is the fifth transmittal and includes accomplishments from July through December 2023 and plans for the first half of calendar year 2024.

For ease of review and standardization, the City Clerk's office has gathered and compiled the written reports into one agenda item. Biannual CBC written reports were compiled by staff and discussed by the members of each respective CBC body. CBCs approved the reports and recommended that the reports be transmitted to the City Council. The Advisory Committee on Housing and Homelessness has not been able to meet therefore a report was not submitted for this period.

The following CBCs have submitted written reports:

- Bicycle and Pedestrian Advisory Committee
- Civil Service Commission
- Cultural Affairs Commission
- Disability Advisory Committee
- Equity & Human Relations Advisory Committee
- Finance Advisory Committee
- Landlord Tenant Mediation Board
- Parks, Recreation and Community Services Commission
- Planning Commission

FISCAL ANALYSIS

Receipt and filing of these reports do not create a fiscal impact.

ATTACHMENTS

1. 2024-02-12_ATT - Bicycle and Pedestrian Advisory Committee
2. 2024-02-12_ATT - Civil Service Commission
3. 2024-02-12_ATT - Cultural Affairs Commission
4. 2024-02-12_ATT - Disability Advisory Committee
5. 2024-02-12_ATT - Equity & Human Relations Advisory Committee
6. 2024-02-12_ATT - Finance Advisory Committee
7. 2024-02-12_ATT - Landlord Tenant Mediation Board
8. 2024-02-12_ATT - Parks, Recreation and Community Services Commission
9. 2024-02-12_ATT - Planning Commission

MOTION

That the City Council:

Receive and File the Biannual Written Reports of Commissions, Boards, and Committees.