



# City of Culver City

## Staff Report

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**BPAC - ACTION ITEM - (1) Dissolution of West LA College and Elenda Safety Ad Hoc Subcommittees; and (2) Potential Creation of New West LA College and Elenda Safety Ad-Hoc Subcommittees and Appointments Thereto.**

**Meeting Date:** July 20, 2023

**Contact Person:** Alicia Ide, Management Analyst, Public Works Department

**Phone Number:** (310) 253-5618

**Action Item:** Yes  No

**Attachments:** Yes  No

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Notice:** E-Mail via GovDelivery (07/17/2023): Meetings and Agendas - Mobility, Traffic & Parking Subcommittee; Notify Me - Construction, Street Maintenance and Closures; Stay Informed - Bicycle & Pedestrian / Culver CityBus / Construction Street Maintenance and Closures

**Dept Approval:** Yanni Demitri, Public Works Director/City Engineer

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### **RECOMMENDATION**

Staff recommends that the Bicycle and Pedestrian Advisory Committee (BPAC): (1) dissolve the Ad-Hoc West LA College Subcommittee and the Ad-Hoc Elenda Safety Subcommittee; and (2) potentially create new West LA College and Elenda Safety Ad-Hoc Subcommittees with defined objectives and appoint two Members to each new Ad-Hoc Subcommittee.

### **BACKGROUND**

The Ralph M. Brown Act (Brown Act) defines the differences between a "Standing Subcommittee" and an "Ad Hoc Subcommittee." In summary, Standing Committees are required to comply with the provisions of the Brown Act (including public notification and public participation), while Ad Hoc Subcommittees are not subject to those requirements. A standing committee has a continuing subject matter jurisdiction, or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body. Whereas, in general, an Ad Hoc Subcommittee serves only a limited or specific purpose, is not perpetual, and is dissolved when its specific task is completed or time period expires.

## **AD-HOC SUBCOMMITTEES: CREATION, DISSOLUTION, AND APPOINTMENTS**

Staff provides below individual recommendations for each Subcommittee, including motions.

### **1. Ad-Hoc West LA College Subcommittee**

The Ad Hoc West LA College Subcommittee was created at the February 16, 2023 BPAC meeting with the objective to meet regularly with representatives of West LA College in order to discuss mobility challenges in and around and to and from the West LA College campus and promote cooperation. The Subcommittee members could join, as appropriate, the regular meetings between Public Works staff and representatives of West LA College, attend, as appropriate, the meetings of the City Council-West Los Angeles College Liaison Subcommittee, and engage generally with members of the College and Culver City community about related bike and pedestrian issues.

The current representatives to the Ad Hoc West LA College Subcommittee are: George Montgomery, Art Nomura, and Michelle Weiner. Art Nomura stepped down from BPAC as of 06/30/2023.

Staff recommends the current Ad Hoc West LA College Subcommittee be dissolved. BPAC should then determine whether to create a new Ad Hoc West LA College Subcommittee for fiscal year 2023-2024, determine if such Subcommittee should continue work similar in nature or make changes to the Subcommittee objectives or activities, and appoint two members to the Subcommittee if created.

*Recommended Motion:* That BPAC make a motion to:

- (1) Dissolve the current Ad Hoc West LA College Subcommittee;
- (2) Create a new Ad Hoc West LA College Subcommittee to continue work similar in nature (or with newly defined objectives or activities); and
- (3) Appoint two members to the Ad Hoc West LA College Subcommittee to begin work as of July 20, 2023.

### **2. Ad-Hoc Elenda Safety Subcommittee**

The Ad Hoc Elenda Safety Subcommittee was created at the February 16, 2023 BPAC meeting with the objective to begin discussions with residents, parents, students, community members, Culver City School District administration, and City staff regarding safety concerns and mobility challenges on Elenda Street between Farragut to Culver Boulevard and generally around the three adjacent schools.

The current representatives to the Ad Hoc Elenda Safety Subcommittee are: Greg Maron and Michelle Weiner.

Staff recommends the current Ad Hoc Elenda Safety Subcommittee be dissolved. BPAC should then determine whether to create a new Ad Hoc Elenda Safety Subcommittee for fiscal year 2023-2024, determine if such Subcommittee should continue work similar in nature or make changes to the Subcommittee objectives or activities, and appoint two members to the Subcommittee if created.

*Recommended Motion:* That BPAC make a motion to:

- (1) Dissolve the current Ad Hoc Elenda Safety Subcommittee;
- (2) Create a new Ad Hoc Elenda Safety Subcommittee to continue work similar in nature (or with newly defined objectives or activities); and
- (3) Appoint two members to Ad Hoc Elenda Safety Subcommittee to begin work as of July 20, 2023.

### **3. Other Subcommittees**

If BPAC members wish to create other new Subcommittees, they may at this time, or at any future meeting, propose to agendaize formation of one or more new subcommittees and appoint Members thereto.

*Recommended Motion:* No motion is required, only majority agreement to agendaize the item at a future meeting.

### **ATTACHMENTS**

None