



City of Culver City

Staff Report

File #: 23-1057, **Version:** 1

Item #: A-3.

BPAC - ACTION ITEM - Review and Discuss Second Draft of Bylaws for the Bicycle and Pedestrian Advisory Committee and Approve With or Without Changes.

Meeting Date: June 15, 2023

Contact Person: Alicia Ide, Management Analyst, Public Works Department

Phone Number: (310) 253-5618

Action Item: Yes No

Attachments: Yes No

Fiscal Impact: Yes No

General Fund: Yes No

Public Notice: E-Mail via GovDelivery: (6/07/2023)
Meetings and Agendas - Mobility, Traffic & Parking Subcommittee
Notify Me - Construction, Street Maintenance and Closures
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Street Maintenance and Closures

Dept Approval: Yanni Demitri, Public Works Director/City Engineer (6/06/2023)

BACKGROUND

At the January 20, 2022 meeting of the Bicycle and Pedestrian Advisory Committee (BPAC), an Ad Hoc Subcommittee was formed to develop draft bylaws for the BPAC, and included BPAC members Michelle Weiner, Art Nomura, and Robyn Tenesap. With staff support, a first draft of the bylaws was developed by the Subcommittee and submitted to the City Attorney and the City Clerk for input and editorial review. A new draft was then developed by staff incorporating the recommendations and requirements of the City Attorney and the City Clerk. BPAC Bylaws Second Draft was presented for review at the February 16, 2023 BPAC meeting. Discussion and approval continued at the April 20, 2023 meeting. Further discussion and approval was agendized for the May 9, 2023 BPAC meeting, but the meeting was cancelled due to lack of quorum.

ATTACHMENTS

2023-06-15-ATT-BPAC-Mtg-Bylaws-Draft2.pdf

RECOMMENDATIONS

Staff recommends that the Committee review the BPAC Bylaws Second Draft, discuss the provisions, make recommendations to staff regarding changes, and approve with or without changes.

After making any approved changes, staff will submit the final draft for review by the City Attorney and the City Clerk and then return to BPAC for final consideration and passage.

Staff further recommends that BPAC approve a regular meeting schedule to be implemented immediately.

MOTION

1. Approve BPAC Bylaws Second Draft, with or without changes; and
2. Approve a regular meeting schedule of: _____ to take effect immediately.