



# City of Culver City

## Staff Report

---

File #: 23-950, Version: 1

Item #: C-9

---

**CC - CONSENT ITEM: Approval of a Memorandum of Agreement between the City of Culver City and the Cities of Los Angeles, Beverly Hills, Inglewood, Santa Monica, West Hollywood, County of Los Angeles and Los Angeles County Flood Control District Regarding the Administration and Cost Sharing for Implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Program (WMP) for the Ballona Creek Watershed**

**Meeting Date:** May 22, 2023

**Contact Person/Dept:** Sean Singletary/Public Works - Environmental Programs & Operations Division

**Phone Number:** (310) 253-6457

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Attachments:** Yes  No

**Commission Action Required:** Yes  No

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (05/18/2023);

**Department Approval:** Yanni Demitri, Public Works Director/City Engineer (05/02/2023)

---

### **RECOMMENDATION**

Staff recommends the City Council approve a Memorandum of Agreement (MOA) between the City of Culver City and the Cities of Los Angeles, Beverly Hills, Inglewood, Santa Monica, West Hollywood, County of Los Angeles and Los Angeles County Flood Control District (LACFCD) regarding the administration and cost sharing for implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Program (WMP) for the Ballona Creek Watershed.

### **BACKGROUND/DISCUSSION**

On December 28, 2012, the Los Angeles County Municipal Separate Storm Sewer System Permit (MS4 Permit) became effective in accordance with the Clean Water Act. The Los Angeles MS4 Permit covers unincorporated areas of Los Angeles County, the Los Angeles County Flood Control District, and 84 cities within Los Angeles County, including the City of Culver City. Culver City takes a regional approach at compliance by partnering with other agencies within the watershed for annual reporting, water quality monitoring, project implementation and other tasks. The Ballona Creek Watershed Management Group (WMG) is comprised of Culver City, County of Los Angeles, the Los Angeles County Flood Control District (LACFCD), and the Cities of Los Angeles, Beverly Hills, West Hollywood, Santa Monica, and Inglewood. In 2021, the permit was updated to include 85 cities of

Los Angeles County, Ventura County Watershed Protection District, the County of Ventura, and 10 cities within Ventura County.

The cities of Culver City, Los Angeles, Beverly Hills, Inglewood, Santa Monica, West Hollywood, the County of Los Angeles, and the LACFCD first entered into an MOA in 2013, and renewed in 2018. A new three-year agreement has been drafted and is ready for approval by the various agencies.

The MOA lays out tasks and costs for each agency, and is administered by the City of Los Angeles. The MOA's scope of work is to be led by the City of Los Angeles and includes:

- Monitoring Services - receiving water, stormwater outfall, and non-stormwater outfall monitoring; data management; capital, operation and maintenance activities; and purchasing, maintaining and replacing equipment necessary for monitoring activities.
- WMP Related Tasks - annual reporting; report of waste discharge (ROWD); adaptive management; trash monitoring and reporting plan (TMRP); WMP revisions; website management; California Stormwater Quality Association (CASQA) membership.
- Contract Administration - facilitate the development of agreements; manage procurements, contracting and contract administration; distribution of invoices and collection of invoices.

## **FISCAL ANALYSIS**

The cost to Culver City for the three-year term of the MOA is \$152,185 over Fiscal Years 2023-2024, 2024-2025, and 2025-2026. There is sufficient funding in CIP PZ497 (Stormwater MS4 Permit Compliance Program) for Fiscal Year 2023-2024. Funding for the two additional years will be included in the proposed budgets for those fiscal years in CIP PZ497.

## **ATTACHMENTS**

1. 2023-05-22-ATT-CC-BC\_MOA 2023-2026\_FINAL\_05.01.23.pdf

## **MOTION**

That the City Council:

1. Approve the Memorandum of Agreement between the City of Culver City and the Cities of Los Angeles, Beverly Hills, Inglewood, Santa Monica, West Hollywood, County of Los Angeles and Los Angeles County Flood Control District Regarding the Administration and Cost Sharing for Implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Program (WMP) for the Ballona Creek Watershed;
2. Authorize the City Attorney to review/prepare the necessary documents; and
3. Authorize the City Manager to execute such documents on behalf of the City.