



# City of Culver City

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## Staff Report

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**File #:** 23-802, **Version:** 1

**Item #:** C-4

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**CC - CONSENT ITEM: Adoption of a Resolution (1) Approving the Engineer's Report for Landscape Maintenance District Number 1; (2) Declaring the Intention to Order the Levy of Annual Assessments for Fiscal Year 2023/2024; and (3) Setting the Date, Time, and Place for the Public Hearing.**

**Meeting Date:** April 24, 2023

**Contact Person/Dept.:** Christopher Evans/Public Works; Mate Gaspar/Public Works

**Phone Number:** (310) 253-5621 / (310) 253-5602

**Fiscal Impact:** Yes  No       **General Fund:** Yes  No

**Attachments:** Yes  No

**Commission Action Required:** Yes  No

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (04/19/2023);

**Department Approval:** Yanni Demitri, Director of Public Works/City Engineer (04/12/2023)

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### **RECOMMENDATION**

Staff recommends the City Council adopt a resolution (1) approving the Engineer's Report for the Landscape Maintenance District Number 1 (LMD#1); (2) declaring its Intention to Order the Levy of Annual Assessments for Fiscal Year 2023/2024; and (3) setting a Public Hearing for May 22, 2023.

### **BACKGROUND/DISCUSSION**

LMD#1 consists of homes in Studio Estates and was created for the purpose of providing on-going maintenance of landscaping located in the public right of way area between the sidewalk and wall adjacent to Culver Boulevard and Elenda Street. The assessment includes costs for providing complete maintenance, administration, and preparation of the annual Engineer's Report.

Pursuant to a Resolution adopted by the City Council on February 27, 2023, the Public Works Director/City Engineer has prepared the Engineer's Report for LMD #1 and filed said Report with the City Clerk. A copy of the Engineer's report is attached to this report for consideration by the City Council.

Staff is proposing the rates not be increased. The assessment levy per parcel is proposed to be \$252.13 for a total amount of \$45,383.31 (180 parcels) for Fiscal Year 2023/2024.

This evening, the City Council is asked to adopt a resolution (1) approving the Engineer's Report; (2) declaring the City Council's intention to levy and collect assessments for the upcoming 2023/2024 fiscal year; and (3) setting the date, time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to CCMC Section 15.01.070.G, the City Clerk shall give notice of the public hearing by causing the Resolution of Intention to be published at least 10 days prior to the date of the hearing. The public hearing is scheduled for May 22, 2023. Instructions on how to attend the meeting will be included in the published notice.

### **FISCAL ANALYSIS**

A detailed analysis of the District revenues and expenses is contained in the Engineer's Report.

### **ATTACHMENTS**

1. 2023-04-24-ATT-CC-\_Engineer's\_Report\_LMD 1\_Final.pdf
2. 2023-04-24-ATT-CC -Resolution\_of\_Intention\_LMD 1.pdf

### **MOTION**

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report for LMD #1; (2) declaring the City Council's intention to order the levy of assessments for Fiscal Year 2023/2024; and (3) setting the Public Hearing for May 22, 2023.