



City of Culver City

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Staff Report

File #: 23-512, **Version:** 1

Item #: C-2

Extension of Eligible Lists: Heavy Equipment Operator, Firefighter (Promotional), Police Lieutenant (Promotional), and Building Official.

Meeting Date: January 4, 2023

Contact Person/Dept: Amy Webber / Administrative Services

Phone Number: (310) 253-5640

Fiscal Impact: Yes No

General Fund: Yes No

Public Hearing: **Action Item:** **Attachments:**

Public Notification: (Email) Meetings and Agendas - Civil Service Commission (12/29/2022); (Email) All City Staff (12/29/2022)

Department Approval: Dana Anderson, Director of Human Resources (12/28/2022)

RECOMMENDATION

Staff recommends that the Civil Service Commission extend the Eligible Lists for Heavy Equipment Operator, Firefighter (Promotional), Police Lieutenant (Promotional), and Building Official.

BACKGROUND/DISCUSSION

The Human Resources Department, in concurrence with the affected departments, requests that the following eligible list is extended for up to one additional year from the original expiration date.

	Department/Division Name List Title	Date Established – Expires	Date Extended Through
1.	Public Works/ Streets HEAVY EQUIPMENT OPERATOR- #00298 Number of Eligible Candidates:	11/03/2021 – 11/03/2022 4	11/03/2023 2
2.	Fire/ Fire Suppression FIREFIGHTER (PROMOTIONAL)- #00318 Number of Eligible Candidates:	11/08/2021 – 11/08/2022 4	11/08/2023 2
3.	Police/ Operating Bureaus POLICE LIEUTENANT (PROMOTIONAL)- #00343 Number of Eligible Candidates:	01/10/2022 – 01/10/2023 6	01/10/2024 4
4.	Community Development/ Building Safety BUILDING OFFICIAL- #00312 Number of Eligible Candidates:	01/21/2022 – 01/21/2023 3	01/21/2024 2

AUTHORITY

The Civil Service Commission has the authority to extend an eligible list in accordance with Civil Service Rule 7.5, as set forth below:

7.5 Duration of Eligible Lists: Each certified eligible list shall be valid for use for a period of one (1) year, unless exhausted sooner. The eligible list may be extended for up to one (1) additional year by Commission approval. The extended eligible list shall be valid until a new list is established for the same classification or the current Certification of Eligible List is exhausted, whichever occurs first, except as set forth below.

MOTION

That the Civil Service Commission:

1. Extend the Eligible List for Heavy Equipment Operator,
2. Extend the Eligible List for Firefighter (Promotional),

3. Extend the Eligible List for Police Lieutenant (Promotional), and
4. Extend the Eligible List for Building Official.