



# City of Culver City

## Staff Report

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**File #:** 23-227, **Version:** 1

**Item #:** C-2

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**Extension of Eligible Lists: Planning Technician II, Police Captain (Promotional), and Recreation & Community Services Manager.**

**Meeting Date:** October 5, 2022

**Contact Person/Dept:** Amy Webber / Administrative Services

**Phone Number:** (310) 253-5640

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Public Notification:** (Email) Meetings and Agendas - Civil Service Commission (09/30/2022); (Email) All City Staff (09/30/2022)

**Department Approval:** Dana Anderson, Director of Human Resources (09/29/2022)

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### **RECOMMENDATION**

Staff recommends that the Civil Service Commission extend the Eligible Lists for Planning Technician II, Police Captain (Promotional), and Recreation & Community Services Manager.

### **BACKGROUND/DISCUSSION**

The Human Resources Department, in concurrence with the affected departments, requests that the following eligible list is extended for up to one additional year from the original expiration date.

Department/Division Name List Title		Date Established – Expires	Date Extended Through
1.	Community Development/ Advance Planning <b>PLANNING TECHNICIAN II- #00248</b>  Number of Eligible Candidates:	10/01/2021 – 10/01/2022  4	10/01/2023  3
2.	Police/ Operating Bureaus <b>POLICE CAPTAIN (PROMOTIONAL)- #00275</b>  Number of Eligible Candidates:	10/14/2021 – 10/14/2022  3	10/14/2023  2
3.	Parks, Recreation, & Community Services <b>RECREATION &amp; COMMUNITY SERVICES MANAGER - #00282</b>  Number of Eligible Candidates:	10/26/2021 – 10/26/2022  12	10/26/2023  10

## AUTHORITY

The Civil Service Commission has the authority to extend an eligible list in accordance with Civil Service Rule 7.5, as set forth below:

**7.5 Duration of Eligible Lists:** Each certified eligible list shall be valid for use for a period of one (1) year, unless exhausted sooner. The eligible list may be extended for up to one (1) additional year by Commission approval. The extended eligible list shall be valid until a new list is established for the same classification or the current Certification of Eligible List is exhausted, whichever occurs first, except as set forth below.

## MOTION

That the Civil Service Commission:

1. Extend the Eligible List for Planning Technician II, and
2. Extend the Eligible List for Police Captain (Promotional), and
3. Extend the Eligible List for Recreation & Community Services Manager.