



# City of Culver City

## Staff Report

---

**File #:** 23-140, **Version:** 1

**Item #:** A-7

---

**(1) Consideration of the Creation of a Communications Ad Hoc Subcommittee; (2) (if desired) Form a Communications Ad Hoc Subcommittee and Appoint Members Thereto; and (3) Provide Direction to Staff if Deemed Appropriate**

**Meeting Date:** August 23, 2022

**Contact Person/Dept:** Stephanie Condran / Human Resources Department

**Phone Number:** (310) 253-5640

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Public Notification:** (E-Mail) Meetings and Agendas- City Council (08/19/2022); (E-Mail) Meetings and Agendas- Equity & Human Relations Advisory Committee (08/19/2022); (E-Mail) All City Staff (08/19/2022)

**Department Approval:** Dana Anderson, Director of Human Resources (08/19/2022)

---

### **RECOMMENDATION**

Staff recommends that the Equity & Human Relations Advisory Committee (EHRAC) consider the creation of a Communications Ad Hoc Subcommittee; (2) (if desired) Form a Communications Ad Hoc Subcommittee and appoint members thereto; and (3) provide direction to staff if deemed appropriate.

### **BACKGROUND/DISCUSSION**

During the July 26, 2022 regular meeting, Committee member Rebecca Rona achieved consensus to place this item on the August 23, 2022 regular meeting agenda.

If an Ad Hoc Subcommittee is formed, the EHRAC should consider and define the tasks and timeframe associated with this Subcommittee. One suggestion from Member Rona was to assemble a list of individuals and various organizations and clubs throughout Culver City. This list would be beneficial to the EHRAC in promoting educational materials, flyers, pamphlets, etc. relating to equity and human relations topics and potentially assist the EHRAC in outreach when requesting public input during regular or special EHRAC meetings.

### **FISCAL ANALYSIS**

There is no fiscal impact associated with this agenda item.

**ATTACHMENTS**

1. None

**MOTION**

That the Equity and Human Relations Advisory Committee:

1. Consider the creation of a Communications Ad Hoc Subcommittee;
2. (If desired) Form a Communications Ad Hoc Subcommittee and appoint members thereto;
3. Provide direction to staff if deemed appropriate.