



# City of Culver City

## Staff Report

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File #: 22-427, Version: 1

Item #: C-6.

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### CC - (1) Appointment of Heather Baker as City Attorney; and (2) Approval of an Executive Employment Agreement Confirming Such Appointment

**Meeting Date:** October 25, 2021

**Contact Person/Dept:** Serena Wright-Black/Administrative Services

**Phone Number:** 310-253-5640

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Commission Action Required:** Yes  No  **Date:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (10/20/2021);

**Department Approval:** Serena Wright-Black, Assistant City Manager (10/18/2021)

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### RECOMMENDATION

Staff recommends the City Council (1) appoint Heather Baker as City Attorney; and (2) approve an executive employment agreement confirming such appointment.

### BACKGROUND/DISCUSSION

At the October 11, 2021 meeting, City Council held a closed session regarding the appointment of City Attorney. The Mayor reported out that City Council made a decision to appoint Heather Baker as Acting City Attorney effective November 1, 2021 and that a conditional job offer was made to appoint her as City Attorney subject to the approval of an employment agreement effective December 22, 2021.

As authorized by and in consultation with City Council, a proposed Executive Employment Agreement ("Agreement") has been negotiated with Ms. Baker. A copy of the proposed Agreement is included as Attachment 1 to this report.

### FISCAL ANALYSIS

Fiscal impact is within the parameters established by City Council. There are adequate appropriations in the adopted budget to cover the costs of this Agreement.

### ATTACHMENTS

1. Executive Employment Agreement

### MOTIONS

That the City Council:

1. Appoint Heather Baker as the City Attorney; and
2. Approve an Executive Employment Agreement confirming Ms. Baker's appointment as City Attorney effective December 22, 2021; and
3. Authorize the City Attorney's Office to review and prepare the necessary documents; and,
4. Authorize the Mayor to execute such documents on behalf of the City.