



City of Culver City

Staff Report

File #: 21-977, Version: 1

Item #: C-8

CC - Adoption of a Resolution (1) Approving the Engineer's Report, (2) Declaring the City Council's Intention to Order the Levy of Annual Assessments for Fiscal Year 2021/2022, and (3) Setting the Date, Time, and Place for a Public Hearing for the West Washington Boulevard Benefit Assessment District No. 2.

Meeting Date: May 24, 2021

Contact Person/Dept: Elaine Warner CDD/Economic Development
Todd Tipton CDD/Economic Development

Phone Number: (310) 253-5777
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Fiscal Impact: Yes No

General Fund: Yes No

Public Hearing:

Action Item:

Attachments: Yes No

Commission Action Required: Yes No

Commission Name:

Public Notification: (E-Mail) Meetings and Agendas - City Council (05/20/2021);
(Mail) Property Owners in West Washington Assessment District No. 2 (05/11/2021)

Department Approval: Sol Blumenfeld, Community Development Director (05/18/2021)

RECOMMENDATION

Staff recommends the City Council adopt a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the West Washington Boulevard Assessment District No. 2, and (3) setting the time, date and place for a Public Hearing on June 14, 2021, via video conference.

BACKGROUND

In July 2010, the West Washington Assessment District No. 2 (District) was formed to fund the maintenance of three new landscaped medians between Centinela Avenue and Boise Avenue. The

District has remained in place since.

On April 12, 2021, the City Council adopted a resolution adopting an Engineer's Report for the District. A copy of the Engineer's Report is attached for consideration by the City Council.

DISCUSSION

The City Council is asked to adopt a Resolution of Intention (1) approving the Engineer's Report; (2) declaring the City's intention to levy and collect assessments for the upcoming fiscal year; and (3) setting the date, time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to CCMC Section 15.01.070.G, the City Clerk will notice the public hearing by publishing the Resolution of Intention at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 14, 2021 at 7:00 p.m. via video conference. Instructions on how to attend the meeting will be included in the published notice.

FISCAL ANALYSIS

The Engineer's Report for Fiscal Year 2021/2022 estimates the annual maintenance costs for water, electricity, administrative services and landscape maintenance at \$19,057. Approximately \$17,629 remains in the FY 2020/2021 Improvement Fund account (No. 42516520). It is recommended that unspent funds be carried over and used to reduce the FY 2021/2022 levy during the COVID-19 pandemic. As a result, the proposed levy for FY 2021/2022 is approximately \$1,427.

ATTACHMENTS

1. FY 2021/2022 Washington Boulevard No. 2 - Engineer's Report
2. Proposed Resolution of Intention

MOTION

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report; (2) declaring the City Council's intention to levy and collect assessments for the West Washington Boulevard Assessment District No. 2; and (3) setting the time, date and place for a Public Hearing on June 14, 2021 at 7:00 p.m. via video conference.