



# City of Culver City

## Staff Report

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File #: 21-772, Version: 1

Item #: C-4.

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**CC - Adoption of a Resolution (1) Approving the Engineer's Report for Landscape Maintenance District Number 1, (2) Declaring the Intention to Order the Levy of Annual Assessments for Fiscal Year 2021/22 therein, and (3) Setting the Date, Time and Place for the Public Hearing.**

**Meeting Date:** June 14, 2021

**Contact Person/Dept:** Christopher Evans/Public Works  
Mate Gaspar/Public Works

**Phone Number:** (310) 253-5602

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Commission Action Required:** Yes  No  **Date:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (06/09/2021);

**Department Approval:** Charles D. Herbertson, Director of Public Works/City Engineer (06/01/2021)

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### **RECOMMENDATION**

Staff recommends the City Council adopt a resolution (1) approving the Engineer's Report for the Landscape Maintenance District Number 1 (LMD#1); (2) declaring its Intention to Order the Levy of Annual Assessments for Fiscal Year 2021/2022; and (3) setting a Public Hearing for June 28, 2021, at 7:00 p.m. via video conference.

### **BACKGROUND/DISCUSSION**

LMD#1 consists of homes in Studio Estates and was created for the purpose of providing on-going maintenance of landscaping located in the area between the sidewalk and wall adjacent to Culver Boulevard and Elenda Street. The assessment includes costs for providing complete maintenance, administration, and preparation of the annual Engineer's Report.

Pursuant to a Resolution adopted by the City Council on May 24, 2021, the Public Works Director/City Engineer has prepared the Engineer's Report for LMD #1 and filed said Report with the

City Clerk. A copy of the Engineer's report is attached to this report for consideration by the City Council.

On July 13, 2009, the members of the District approved by majority ballot, an annual increase to the assessment levy based on the February Consumer Price Index for All Urban Consumers for the Los Angeles - Riverside - Orange County area plus a 5% premium each year until a positive fund balance was restored.

This year staff is proposing the rates are not increased as current revenues are sufficient to cover the maintenance cost of the District. The assessment levy per parcel is proposed to continue to be \$252.13 for a total amount of \$45,383.31 (180 parcels) for Fiscal Year 2021/22.

The City Council is asked to consider adoption of a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the upcoming fiscal year; and (3) setting the date, time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to CCMC Section 15.01.070.G, the City Clerk shall give notice of the public hearing by causing the Resolution of Intention to be published at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 28, 2021.

## **FISCAL ANALYSIS**

A detailed analysis of the District revenues and expenses is contained in the Engineer's Report.

## **ATTACHMENTS**

1. Engineer's Report
2. Proposed Resolution

## **MOTION**

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report for LMD #1, (2) declaring the City Council's intention to order the levy of assessments for Fiscal Year 2021/2022, and (3) setting the Public Hearing for June 28, 2021 at 7:00 p.m. via video conference.