



# City of Culver City

## Staff Report

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**File #:** 20-44, **Version:** 1

**Item #:** A-1.

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**CAC - 1) Administration of the Oath of Office to Newly Appointed or Reappointed Commission Member(s); and 2) Selection of the Chair and Vice Chair**

**Meeting Date:** July 16, 2019

**Contact Person/Dept:** B. Christine Byers / Administrative Services - Cultural Affairs

**Phone Number:** (310) 253-6003

**Fiscal Impact:** Yes  No  **General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Public Notification:** (Meetings and Agendas - Cultural Affairs Commission (07/11/19))

**Department Approval:** Serena Wright-Black, Assistant City Manager (07/10/19)

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### **RECOMMENDATION**

Staff recommends that the Cultural Affairs Commission select, by majority vote, a Chairperson and Vice Chairperson to serve in that capacity until the next reorganization in July 2020 or thereafter.

### **PROCEDURE**

The Secretary to the Cultural Affairs Commission shall administer the Oath of Office to the Reappointed Commissioner. After administration of the Oath of Office, the reappointed Commissioner shall take a seat on the dais. The Chair shall then preside over the meeting and take nominations for the selection of a new Chair and Vice Chair. So that the meeting is not interrupted by the changing of chairs, the Commission may retain their current seats for the remainder of the meeting.

### **FISCAL ANALYSIS**

There is no fiscal impact associated with the discussion of this Agenda Item.

### **ATTACHMENTS**

None

**MOTION:**

That the Cultural Affairs Commission:

1. Select \_\_\_\_\_ as Chair; and, \_\_\_\_\_ as Vice Chair.