



City of Culver City

Staff Report

File #: 19-1346, **Version:** 1

Item #: A-4.

PRCSC - Discussion of Alternate Dates for the July 2, 2019 Parks, Recreation and Community Services Commission Meeting.

Meeting Date: June 4, 2019

Contact Person/Dept: Corey Lakin/PRCS Department

Phone Number: (310) 253-6682

Fiscal Impact: Yes No

General Fund: Yes No

Public Hearing:

Action Item:

Attachments: Yes No

Public Notification: (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission (05/30/19); (Email) Parks, Recreation and Community Services Department Updates (05/30/19)

Department Approval: Corey Lakin, PRCS Director (05/30/19)

RECOMMENDATION

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission discuss alternate dates for the July 2, 2019 Parks, Recreation and Community Services Commission meeting.

BACKGROUND/DISCUSSION

At the May 7, 2019 meeting, the PRCS Commission requested a report outlining alternate dates and locations for the July 2, 2019 meeting due to its proximity to the July 4th holiday. There was no request for an adjustment to the meeting time, so the rooms listed below are available for a meeting beginning at 7:00 PM.

The dates listed for the Mike Balkman Council Chambers were available as of May 30, 2019. Should one of these be the preferred date, staff will check during the course of this evening's meeting to confirm that Council Chambers is still available on that date.

Between June and August each year, PRCS Department Summer Camps utilize the large rooms at the Veterans Memorial Building between 6:00 AM and 6:00 PM. Due to high demand, room availability is also limited until after 7:00 PM at the facility. Therefore, staff is only able to offer one potential evening meeting date at the Veterans Memorial Building.

The alternate dates available are:

- Thursday, July 11, 2019 - Mike Balkman Council Chambers, City Hall
- Tuesday, July 16, 2019 - Rotunda Room, Veterans Memorial Building
- Wednesday, July 17, 2019 - Mike Balkman Council Chambers, City Hall

- Thursday, July 18, 2019 - Mike Balkman Council Chambers, City Hall

FISCAL ANALYSIS

There is no fiscal impact associated with the discussion of this Agenda Item. However, if the Commission chooses to hold a meeting in July at a location other than the Mike Balkman Council Chambers, the videographer charges a \$100.00 flat fee for taping outside of Council Chambers. This charge is in addition to the standard meeting videotaping charge, which is \$200.00 for the first three hours and \$40.00 for each additional hour.

ATTACHMENTS

None.

MOTION

None required for a Discussion Item.