



# City of Culver City

## Staff Report

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File #: 19-915, Version: 1

Item #: A-5

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**(1) Discussion of Quarterly Committee Report of FAC Activities; (2) Authorization for Transmittal to City Council; and (3) Establishment of an Ongoing Schedule for Future FAC Quarterly Reporting to the City Council.**

**Meeting Date:** February 13, 2019

**Contact Person/Dept:** Erica McAdoo/Finance

**Phone Number:** (310) 253-5865

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Public Notification:** (E-Mail) Meetings and Agendas - Finance Advisory Committee (02/08/19)

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### **RECOMMENDATION**

Staff recommends the Finance Advisory Committee (FAC) discuss a quarterly report to submit to the City Council of Committee activities and authorize transmittal to City Council.

### **BACKGROUND/DISCUSSION**

In accordance with the Section V. of the updated Comprehensive City Council Policy entitled *City Commissions, Boards and Committees; Appointed Representatives to Outside Agencies and Boards*, "periodically, but no less than quarterly, each CBC shall submit to the City Council a written report on their respective activities." In compliance with the revised policy, the FAC discussed during its November preparing its first quarterly report for transmittal to Council at its February 25<sup>th</sup> Meeting. FAC will additionally discuss establishing an ongoing schedule for future Committee Quarterly Reporting to the City Council.

### **FISCAL ANALYSIS**

None.

### **ATTACHMENTS**

- Comprehensive City Council Policy: *City Commissions, Boards and Committees; Appointed Representatives to Outside Agencies and Boards*

**MOTION**

That the City Council:

1. Discuss the Quarterly Committee Report;
2. Authorize transmittal to City Council; and
3. Establish an Ongoing Schedule for Future FAC Quarterly Reporting to the City Council.