



# City of Culver City

## Staff Report

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**File #:** 19-539, **Version:** 1

**Item #:** C-8.

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**CC - Approval of a Purchase Order with National Auto Fleet Group for Six (6) Transit Relief Vehicles in an Amount Not-to-Exceed \$248,000.**

**Meeting Date:** December 10, 2018

**Contact Person/Dept:** Art Ida/Transportation Department

**Phone Number:** (310) 253-6500

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (12/05/18)

**Department Approval:** Art Ida, Transportation Director (11/02/18)

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### **RECOMMENDATION**

Staff recommends the City Council approve a purchase order with National Auto Fleet Group for six (6) transit relief vehicles in an amount not-to-exceed \$248,000, including all fees and taxes.

### **BACKGROUND/DISCUSSION**

Six relief vehicles utilized by Transit Operations staff have reached the end of their useful lives and are scheduled for replacement. The estimated cost is \$248,000 with a portion being funded from grants.

This procurement is exempt from formal bidding procedures per Culver City Municipal Code Section 3.07.055.G. Section 3.07.055.G exempts bidding requirements where competitive bid procedures have already been utilized by the City, public agency or joint power agency and the goods or supplies are supplied to the City at the same or better price. Because of the City's participation with Sourcewell (a government cooperative purchasing program aggregating the purchasing power of over 50,000 member public agencies) this procurement meets this requirement.

### **FISCAL ANALYSIS**

The City Council Adopted Budget for Fiscal Year 2018/19 includes sufficient funding in 20370300.732100 (Transportation Capital - Auto-rolling Stock) to cover the cost of this procurement. Funding for this procurement was allocated from a number of grant sources, including local Prop C Discretionary funds, AB2766 Subvention funds, and funds from the South Coast Air Quality Management District / Mobile Source Air Pollution Reduction Review Committee (MSRC).

### **ATTACHMENTS**

None

### **RECOMMENDED MOTIONS**

That the City Council:

1. Approve a purchase order with National Auto Fleet Group for Six (6) Transit Relief Vehicles in an Amount Not-to-Exceed \$248,000, including all fees and taxes; and,
2. Authorize the Purchasing Officer to issue such Purchase Order.