



# City of Culver City

## Staff Report

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**File #:** 18-0993, **Version:** 1

**Item #:** C-5.

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**CC - Adoption of a Resolution Initiating Proceedings for the Levy and Collection of Annual Assessments for the Higuera Street Landscaping and Lighting Maintenance District and Ordering the Preparation of the Engineer's Report Thereon for Fiscal Year 2018/2019**

**Meeting Date:** April 23, 2018

**Contact Person/Dept:** Mate Gaspar/Public Works Department

**Phone Number:** 310-253-5602

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐ **Action Item:** ☐ **Attachments:** ☒

**Commission Action Required:** Yes ☐ No ☒ **Date:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (04/18/18);

**Department Approval:** Charles D. Herbertson (04/10/18)

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### **RECOMMENDATION**

Staff recommends the City Council adopt a resolution (1) initiating proceedings for the levy and collection of annual assessments for the Higuera Street Landscaping and Lighting Maintenance District and (2) ordering the preparation of the Engineer's Report thereon for Fiscal Year 2018/2019.

### **BACKGROUND/DISCUSSION**

The Higuera Street landscaping and lighting improvements were installed in 1995 at the request of the property owners. The Assessment District was formed and the boundary includes properties on both sides of Higuera Street between Lindblade Avenue and Hayden Avenue.

Pursuant to Culver City Municipal Code (CCMC) Section 15.01.070.C, the proposed resolution describes any proposed new, or changes in existing, improvements or services, or both and orders the Public Works Director/City Engineer to prepare and file the Engineer's Report.

Pursuant to CCMC Sections 15.01.070.D and 15.01.070.E, should the City Council adopt the proposed resolution, the Public Works Director/City Engineer shall prepare the Engineer's Report.

Upon its completion, the Engineer's Report shall be filed with the City Clerk, and the City Council shall be presented with a Resolution of Intention declaring the City Council's intent to levy the assessments for Fiscal Year 2018/2019 and setting the date, time and place for the public hearing after which the City Council will consider levying the assessments for said Fiscal Year.

### **FISCAL ANALYSIS**

The Engineer's Report will be prepared after being so ordered by the City Council and will detail estimated revenues and expenditures for the district. Options for discussion will be presented to the City Council on how to reduce expenditures for the District.

### **ATTACHMENTS**

1. Proposed Resolution

### **MOTION**

That the City Council:

Adopt a Resolution initiating proceedings for the levy and collection of annual assessments for the Higuera Street Landscaping and Lighting Maintenance District and ordering the preparation of the Engineer's Report, thereon for Fiscal Year 2018/2019.