



City of Culver City

Staff Report

File #: 16-1201, **Version:** 1

Item #: C-5.

CC - Approval of a Five-Year Professional Services Agreement with Motorola for Monitoring and Repair of the City's Two-Way Radio System's Infrastructure and Dispatch Systems in an Amount Not-to-Exceed \$121,194.96.

Meeting Date: July 10, 2017

Contact Person/Dept: Michael Bowden/Fire Department

Phone Number: (310) 253-5910

Fiscal Impact: Yes No

General Fund: Yes No

Public Hearing: **Action Item:** **Attachments:**

Commission Action Required: Yes No **Date:**

Public Notification: (E-Mail) Meetings and Agendas - City Council (07/05/17);

Department Approval: David White, Fire Chief (06/23/17)

RECOMMENDATION

Staff recommends the City Council approve a five-year professional services agreement with Motorola, through its Commercial, Government, and Industrial Solutions Sector, for maintenance, support, and other related services for the City's two-way radio and dispatch systems, for the period of August 1, 2017 - July 31, 2022, in an amount not to exceed \$121,194.96.

BACKGROUND/DISCUSSION

During the past eight years the City's two-way radio system has been monitored by Culver City Radio Technicians and Motorola at their off-site location. The system has been maintained through a service contract with Motorola through a service repair contractor. Without this professional service agreement in place, the City would be forced to pay for expensive replacement parts and outside technicians to service components of the system that are beyond our Technicians' expertise.

Motorola is the sole source vendor for these services. The City's two-way radio and dispatch systems are Motorola products. The proposed Professional Services Agreement is the standard contract used by System member cities. As such, these services are exempt from competitive

bidding requirements, pursuant to Culver City Municipal Code Section 3.07.045.C.

The Professional Services Agreement has five major components:

1. **Monitoring Service:** Motorola remotely monitors the status of our radio system.
2. **Dispatch Service:** The monitoring service contacts designated personnel, including the service and repair contractor, when a system problem is detected.
3. **On-site Infrastructure Response Service:** In the event of a system problem, a contract service and repair company is dispatched by Motorola to respond to Culver City.
4. **Infrastructure Repair with Advanced Replacement Service:** Technicians will diagnose and repair system problems. If a part needs to be sent to Motorola for repair, a replacement will be sent back to the City prior to Motorola receiving the broken piece.
5. **System Survey and Analysis:** Annual system “check-up.” Having a Motorola Professional Services Agreement for our radio and dispatch system will assure that systems, in the event of a failure, will be repaired quickly and be up and running in a timely, cost effective manner.

FISCAL ANALYSIS

Due to the City’s recent move to a regional dispatch center in March 2017 and the implementation of required system upgrades, the City will realize an overall 50 percent cost reduction in future annual contract pricing. Specifically, the dispatch and technical support components of the contract have been reduced by over 80% due to the South Bay Regional Public Communications Authority’s ability to accommodate a portion of these services. Below is an outline of the pricing over the next five years.

Fiscal Year	Cost
2017/18	\$22,827.48
2018/19	\$23,512.32
2019/20	\$24,217.80
2020/21	\$24,944.52
2021/22	\$25,692.84
Five-Year Total	\$121,194.96

Funds have been included in the City Council Fiscal Year 2017/18 Budget, and will be included in subsequent budgets (in Fire Department Account 10145700.619800-Other Contractual Services), to cover the expense of this proposed professional services agreement.

ATTACHMENTS

None

MOTION

That the City Council:

1. Approve a Professional Services Agreement with Motorola, through its Commercial, Government, and Industrial Solutions Sector, for Maintenance, Support, and/or other Services for the City's two-way Radio and Police/Fire Dispatch systems, for a five year period, August 1, 2017 - July 31, 2022, in an amount not to exceed \$121,194.96; and,
2. Authorize the City Attorney to review/prepare the necessary documents; and,
3. Authorize the City Manager to execute such documents on behalf of the City.