



City of Culver City

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Staff Report

File #: 16-897, **Version:** 2

Item #: C-3.

CC- (1) Acceptance of Work Performed by Damon, Inc., (2) Authorization to File a Notice of Completion, and (3) Authorization to Release the Retention Payment after the Expiration of the 35-day Lien Period, for the Transfer Station Interior Building Renovation Project, PZ-948.

Meeting Date: June 12, 2017

Contact Person/Dept: Lee Torres/PW Dept.

Phone Number: (310) 253-6457

Fiscal Impact: Yes No

General Fund: Yes No

Public Hearing: **Action Item:** **Attachments:**

Commission Action Required: Yes No **Date:**

Public Notification: (E-Mail) Meetings and Agendas - City Council (06/07/17);

Department Approval: Charles D. Herbertson, Director of Public Works/City Engineer (06/01/17)

RECOMMENDATION

That the City Council (1) accept the work performed by Damon, Inc.; (2) authorize filing a Notice of Completion; and (3) authorize the release of the retention funds in the amount of \$14,318.95 after the expiration of the 35-day lien period, for the Transfer Station Interior Building Renovation Project, PZ-948.

BACKGROUND/DISCUSSION

On September 26, 2016, the City Council approved a contract with Damon, Inc. to construct the Transfer Station Interior Building Renovation Project (Project), PZ-948. The Project commenced on January 18, 2017 and was completed on April 4, 2017.

As part of the renovation Project, the layout of the existing locker room was redesigned to provide a more secure locker room area for City staff, consolidate two restrooms into one restroom area allowing for a more efficient use of space, relocate uniform lockers that were housed in the break room into the main locker area, and to remove an office/storage room to provide for an ADA compliant restroom and locker room area.

In addition, the Project included upgrades to the break room, administrative offices, electrical and plumbing upgrades throughout in accordance with applicable building codes, energy efficient LED lighting, water saving fixtures consistent with other City facilities, and installation of a new HVAC system.

Change Orders

The City Council approved a contingency amount of \$26,000 for the construction contract. There were three (3) change orders approved in the total amount of \$25,925.00 for temporary changing and locker trailer, replacement and lining of a collapsed sewer drain line, and new flooring in the break room.

FISCAL ANALYSIS

Project Budget	
PZ948 (20280000.730100),	\$374,101.75
FY 16-17 Transfer Station Improvements	
Available Funds	\$374,101.75

Final Project Expenses	
Construction Contract	\$260,454.00
Change Order	\$25,925.00
Subtotal	\$286,379.00
Construction Support - RTI Consulting	\$22,608.00
Total Project Expenses	\$308,987.00

ATTACHMENTS

None.

MOTION

That the City Council:

1. Accept the work performed by Damon, Inc. for the Transfer Station Interior Building Renovation Project, PZ-948;

2. Authorize the Public Works Director/City Engineer to execute the Notice of Completion and submit it to the Los Angeles County Recorder's office; and

3. Authorize the City Manager to release \$14,318.95 in retention to Damon, Inc. after the expiration of the 35-day lien period.