



City of Culver City

Staff Report

File #: 16-576, **Version:** 1

Item #: P-1

Training: Overview of Conducting Meetings and Administrative Hearings for the Civil Service Commission.

Meeting Date: February 1, 2017

Contact Person/Dept: Serena Wright-Black/Administrative Services

Phone Number: (310) 253-5640

Fiscal Impact: Yes No

General Fund: Yes No

Public Hearing: **Action Item:** **Attachments:**

Public Notification: (E-Mail) Meetings and Agendas - Civil Service Commission (01/27/17); (E-Mail) All City Staff (01/27/17)

Department Approval: Serena Wright-Black, Director of Administrative Services (01/26/17)

SUMMARY

The Civil Service Commission will receive a training presentation regarding conducting meetings and administrative hearings. The presentation will be provided by Mr. Michael Jenkins of Jenkins & Hogin, LLP.