



# City of Culver City

## Staff Report

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**File #:** 15-848, **Version:** 1

**Item #:** C-14.

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**CC - Approval of an Agreement with AM/PM Door, Inc. for the Repair of Vehicle Service Bay Door Operators at the Transportation Facility in an Amount Not-to-Exceed \$34,270**

**Contact Person/Dept:** Paul Condran/Transportation

**Phone Number:** (310) 253-6520

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**

**Attachments:** Yes  No

**Commission Action Required:** Yes  No  **Date:**

**Commission Name:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (06/08/16);

**Department Approval:** Art Ida, Transportation Director (06/06/16)

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### **RECOMMENDATION**

Staff recommends the City Council approve an agreement with AM/PM Door, Inc. in the amount of \$34,270 for repair of vehicle service bay door operators at the Transportation Facility.

### **BACKGROUND**

The Transportation Facility supports activities of the Culver City Transportation Department, Culver City Municipal Bus Lines (Culver CityBus), the Equipment Maintenance & Fleet Services Division, and the City's Purchasing Division. The facility includes a maintenance building with eight bays, a weld shop, and a mezzanine level with a parts storage shop. There are nine automated bay doors within the facility. These doors have been well maintained, however the motorized operators that control these doors have reached the ends of their useful lives and are due for replacement.

### **DISCUSSION**

Transportation Department staff obtained three competitive quotes for the necessary repairs and upgrades. Of the responses received, AM/PM Door, Inc. offered the lowest price and most comprehensive proposal. All of the costs for the repairs/maintenance are at the prevailing wage rate.

Pursuant to Culver City Municipal Code Sections 3.07.085.A and 3.07.085.C.6, these services, for the repair and maintenance of City-owned or occupied real property and buildings, are exempt from the competitive bid process, provided competitive quotes are obtained, whenever practical, as determined by the City Manager.

### **FISCAL ANALYSIS**

The City Council Adopted Budget for Fiscal Year 2015/2016 includes sufficient funds to cover the \$34,270 cost of the repairs/maintenance (Transportation Department account 20370300.732120).

### **ATTACHMENTS**

None

### **RECOMMENDED MOTIONS**

That the City Council:

1. Approve an agreement with AM/PM Door, Inc. in the amount of \$34,270 for repair of vehicle service bay door operators at the Transportation Facility;
2. Authorize the City Attorney's Office to review/prepare the necessary documents; and
3. Authorize the City Manager to execute the documents on behalf of the City.