



# City of Culver City

## Staff Report Details (With Text)

**File #:** 22-391      **Version:** 1      **Name:** Approval of a Professional Services Agreement with Go2Zero for SB 1383 Organic Site Assessment, Route Audit and Waste Characterization for Culver City's Commercial Sector in an amount not to exceed \$ 279,493.50 ( \$ 254,085 base amount and \$ 25,408.50 (10%  
**Type:** Minute Order      **Status:** Consent Agenda  
**File created:** 10/7/2021      **In control:** City Council Meeting Agenda  
**On agenda:** 10/25/2021      **Final action:**  
**Title:** CC - (1) Approval of a Three-Year Professional Services Agreement with Go2Zero for SB 1383 Organic Site Assessment, Route Audit and Waste Characterization for Culver City's Commercial Sector in an Amount Not-to-Exceed: \$279,493.50 for FY 21/22 (\$254,085 Base Amount and 10 % Contingency of \$25,408.50 ); \$287,777.70 for FY 22/23 (\$261,707.00 Base Amount and 10% Contingency of \$26,170.70); and \$296,513.80 for FY 23/24 (\$269,558.80 Base Amount and 10% Contingency of \$26,955.80); and (2) Authorize the Public Works Director to Approve Two Additional One-Year Terms in an Amount Not-to-Exceed: \$305,409.50 for FY 24/25 (\$277,645.00 Base Amount and 10% Contingency of \$27,764.50); and \$314,571.40 for FY 25/26 (\$285,974.00 Base Amount and 10% Contingency of \$28,597.40)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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**Meeting Date:** October 25, 2021

**Contact Person/Dept:** James Pledger/Public Works EPO

**Phone Number:** (310) 253-6523

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**       **Action Item:**       **Attachments:**

**Commission Action Required:**    Yes     No     **Date:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (10/20/2021);

**Department Approval:** Charles D. Herbertson, Director of Public Works, City Engineer (10/15/2021)

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## **RECOMMENDATION**

Staff recommends the City Council approve a three-year professional services agreement with Go2Zero, for SB 1383 Organic Site Assessment, Route Audit and Waste Characterization for Culver City's Commercial Sector in an amount not-to-exceed \$279,493.50 for FY 21/22 (\$254,085 base amount and 10% contingency of \$25,408.50); \$287,777.70 for FY 22/23 (\$261,707.00 base amount and 10% contingency of \$ 26,170.70); and \$296,513.80 for FY 23/24 (\$269,558.80 base amount and 10% contingency of \$26,955.80); and (2) authorize the Public Works Director to approve two additional one-year terms in an amount not to exceed \$305,409.50 for FY 24/25 (\$277,645.00 base amount and 10% contingency of \$27,764.50); and \$314,571.40 for FY 25/26 (\$285,974.00 base amount and 10% contingency of \$28,597.40).

## **BACKGROUND/DISCUSSION**

Senate Bill (SB) 1383 (Lara, Chapter 395, Statutes of 2016, Short-Lived Pollutants: Methane Emissions Reductions) was signed by then Governor Jerry Brown on September 19, 2016, to reduce organics in landfills, which is the source of methane emissions. According to the Department of Resources Recovery and Recycling (CalRecycle), organic waste accounts for more than a third of the materials in California's waste stream. A landfill is an anaerobic environment (without oxygen). When organic materials decompose in an anaerobic environment, methane gas is produced. In 2019, methane accounted for 10 percent of all U.S greenhouse gas emissions from human activities (US EPA).

SB 1383 sets aggressive organic waste reduction targets to combat methane created by landfilled organics. Regulations place requirements on multiple entities including municipalities, residential households, commercial businesses and business owners, commercial edible food generators, haulers, food recovery organizations, and food recovery services to support achievements of Statewide Organic Waste disposal reduction targets. Specifically, SB 1383 adds Sections 39730.5.,39730.6, 39730.7, and 39730.8 to the California Health and Safety Code, and adds Chapter 13.1 (commencing with Section 42652) to Part 3 of Division 30 of the California Public Resources Code.

SB 1383 mandates requirements for jurisdictions, generators, haulers, solid waste facilities, and other entities to support achievement of state-wide organic waste disposal reduction targets. The bills requirements include:

- additional organics collection programs
- processing facility requirements
- conduct contamination monitoring
- provide outreach and education
- maintain detailed database
- compile and submit reports
- monitor compliance by conducting annual waste characterizations analyses and route audits
- conduct enforcement based on timeline and metrics provided by the state.
- Recover edible food

The Public Works Department, Environmental Programs & Operations Division recommends the City obtain the services of a qualified firm to perform commercial sector site assessments to determine the number of solid waste, recycling, and organic containers at each commercial site. Additional onsite assessments include recording the condition of existing containers and determining space available for additional containers if required. Additionally, SB1383 requires haulers to conduct route reviews of randomly selected containers for contaminants with all routes inspected annually or, conduct waste evaluations twice a year. The City is requiring that both route audits and a waste characterization be conducted annually for the City's commercial, solid waste, recycling, and organic waste collections program.

## **FISCAL ANALYSIS**

On July 22, 2021, a request for proposal (RFP) was issued to perform the services listed above. At the time of closing, two proposals were received. Proposals were evaluated by staff with emphasis on qualifications and experience, responsiveness to the scope of services, fees, references, and proposed implementation schedule. Based on its evaluation, Staff recommends Go2Zero be retained to provide SB 1383 Organic Site Assessment, Route Audit and Waste Characterization for Culver City's Commercial Sector.

Sufficient funding is appropriated in the Fiscal Year 2021/2022 Approved Budget in account 20260400.610400. Funding needs for the remainder of the service agreement will be incorporated into future annual budgets.

## **ATTACHMENTS**

None.

## **MOTION**

That the City Council:

1. Approve a three-year professional services agreement with Go2Zero, for SB 1383 Organic Site Assessment, Route Audit and Waste Characterization for Culver City's Commercial Sector in an amount not-to-exceed exceed: \$279,493.50 for FY 21/22 (\$254,085 base amount and 10% contingency of \$25,408.50); \$287,777.70 for FY 22/23 (\$261,707.00 base amount and 10% contingency of \$26170.70); and \$296,513.80 for FY 23/24 (\$269,558.80 base amount and 10% contingency of \$26,955.80);
2. Authorize the Public Works Director to approve two additional one-year terms in an amount not to exceed: \$305,409.50 for FY 24/25 (\$277,645.00 base amount and 10% contingency of \$27,764.50); and \$314,571.40 for FY 25/26 (\$285,974.00 base amount and 10% contingency of \$28,597.40);
3. Authorize the City Attorney to review/prepare the necessary documents; and
4. Authorize the City Manager to execute such documents on behalf of the City.