



City of Culver City

Staff Report Details (With Text)

File #: 20-44 **Version:** 1 **Name:** Administration of the Oath of Office and Selection of Chair and Vice Chair

Type: Minute Order **Status:** Action Item

File created: 7/3/2019 **In control:** CULTURAL AFFAIRS COMMISSION

On agenda: 7/16/2019 **Final action:**

Title: CAC - 1) Administration of the Oath of Office to Newly Appointed or Reappointed Commission Member(s); and 2) Selection of the Chair and Vice Chair

Sponsors:

Indexes:

Code sections:

Attachments:

| Date | Ver. | Action By | Action | Result |
|-----------|------|-----------------------------|--------|--------|
| 7/16/2019 | 1 | CULTURAL AFFAIRS COMMISSION | | |
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CAC - 1) Administration of the Oath of Office to Newly Appointed or Reappointed Commission Member(s); and 2) Selection of the Chair and Vice Chair

Meeting Date: July 16, 2019

Contact Person/Dept: B. Christine Byers / Administrative Services - Cultural Affairs

Phone Number: (310) 253-6003

Fiscal Impact: Yes No **General Fund:** Yes No

Public Hearing: **Action Item:** **Attachments:**

Public Notification: (Meetings and Agendas - Cultural Affairs Commission (07/11/19))

Department Approval: Serena Wright-Black, Assistant City Manager (07/10/19)

RECOMMENDATION

Staff recommends that the Cultural Affairs Commission select, by majority vote, a Chairperson and Vice Chairperson to serve in that capacity until the next reorganization in July 2020 or thereafter.

PROCEDURE

The Secretary to the Cultural Affairs Commission shall administer the Oath of Office to the Reappointed Commissioner. After administration of the Oath of Office, the reappointed Commissioner shall take a seat on the dais. The Chair shall then preside over the meeting and take nominations for the selection of a new Chair and Vice Chair. So that the meeting is not interrupted by the changing of chairs, the Commission may retain their current seats for the remainder of the meeting.

FISCAL ANALYSIS

There is no fiscal impact associated with the discussion of this Agenda Item.

ATTACHMENTS

None

MOTION:

That the Cultural Affairs Commission:

1. Select _____ as Chair; and, _____ as Vice Chair.