



City of Culver City

Mike Balkman
Council Chambers
9770 Culver Blvd.
Culver City, CA 90232
(310) 253-5851

Staff Report Details (With Text)

File #: 24-892 **Version:** 1 **Name:** Approval of a Three-Year Professional Services Agreement with Ron's Maintenance, Inc. for the Citywide Catch Basin Cleaning and Inspection Services, in an Amount Not-to-Exceed \$188,000 Annually

Type: Minute Order **Status:** Consent Agenda

File created: 3/29/2024 **In control:** City Council Meeting Agenda

On agenda: 4/29/2024 **Final action:**

Title: CC - CONSENT ITEM: Approval of a Three-Year Agreement with Ron's Maintenance, Inc. for Citywide Catch Basin Cleaning and Inspection Services, in an Amount Not-to-Exceed \$188,000 Annually, with the Option to Extend the Agreement an Additional Two Years.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

CC - CONSENT ITEM: Approval of a Three-Year Agreement with Ron's Maintenance, Inc. for Citywide Catch Basin Cleaning and Inspection Services, in an Amount Not-to-Exceed \$188,000 Annually, with the Option to Extend the Agreement an Additional Two Years.

Meeting Date: April 29, 2024

Contact Person/Dept: Sean Singletary/Public Works Department

Phone Number: (310) 253-6457

Fiscal Impact: Yes ☒ No ☐ **General Fund:** Yes ☐ No ☒

Attachments: Yes ☐ No ☒

Public Notification: E-Mail: Meetings and Agendas - City Council (04/24/2024)

Department Approval: Yanni Demitri, Public Works Director / City Engineer (04/01/2024)

RECOMMENDATION:

Staff recommends the City Council approve a three-year agreement with Ron's Maintenance, Inc. for Citywide Catch Basin Cleaning and Inspection Services in an amount not-to-exceed \$188,000 annually, with the option to extend the contract an additional two years.

BACKGROUND:

Storm drain catch basin maintenance is an important function of water quality management and compliance with the City's Municipal Storm Sewer System (MS4) and National Pollutant Discharge Elimination System (NPDES) Permits. The City has approximately 741 storm drain catch basins that drain to two watersheds, Ballona Creek and Marina Del Rey. These catch basins are equipped with trash excluder devices to prevent debris from entering the storm drain system - connector pipe screens (CPS) and automatic retractable screens (ARS). Connector pipe screens (CPS) are located within the catch basin and prevent trash from entering the storm drain system by forming a barrier around the storm drain inlet. Automatic retractable screens (ARS) are located outside of the catch basin and prevent trash and debris from entering the catch basin during dry weather. These facilities are required to be maintained regularly and stamped with "No Dumping" decals.

DISCUSSION:

On February 22, 2024, the Department released a Request for Proposals (RFP #2431) to provide Citywide Catch Basin Cleaning and Inspection Services. A total of four proposals were received by the March 28, 2024, submission deadline. The proposers are listed below in alphabetical order:

1. Downstream Services, Inc.
2. Panico Excavation, Inc.
3. Ron's Maintenance, Inc.
4. United Storm Water Inc.

The proposals were evaluated based on the qualifications and experience of the firm and proposed team; questions/responses to the scope of services; references; and total program costs. Staff determined Ron's Maintenance, Inc. to be the best qualified and most cost effective.

Ron's Maintenance, Inc. is a full-service maintenance company with over 30 years providing catch basin and storm drain maintenance to municipalities. Ron's Maintenance Inc. has performed these activities for the City of Culver City since 2012, as well as similar work for the Counties of Los Angeles and Orange.

Staff recommends that City Council approve the three-year professional services agreement with Ron's Maintenance, Inc. for the Citywide Catch Basin Cleaning and Inspection Services in an amount not-to-exceed \$188,000 annually, with the option to extend the agreement an additional two years.

FISCAL ANALYSIS:

The Adopted Budget for Fiscal Year 2023-2024 budget includes sufficient funding available in Account #43480000.730100.PZ497 (Stormwater MS4 Permit Compliance Program) to fund the first year of the agreement. Funding for additional years of the agreement will be included in future fiscal year budgets.

ATTACHMENTS:

None.

MOTION:

That the City Council:

1. Approve a three-year with Ron's Maintenance, Inc. for Citywide Catch Basin Cleaning and Inspection Services in an amount not-to-exceed \$188,000 annually, with an option to extend for two additional years;
2. Authorize the City Attorney to review/prepare the necessary documents; and
3. Authorize the City Manager to execute such documents on behalf of the City.