



# City of Culver City

## Staff Report Details (With Text)

**File #:** 16-692      **Version:** 1      **Name:** Department Work Plan Discussions  
**Type:** Minute Order      **Status:** Action Item  
**File created:** 2/27/2017      **In control:** City Council Meeting Agenda  
**On agenda:** 3/6/2017      **Final action:**  
**Title:** CC:HA:PA:SA - (1) Presentation and Consideration of Current and Proposed Work Plans for City Departments, and (2) (If Desired) Direction to the City Manager as Deemed Appropriate.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. ATTACHMENT - 2017\_03\_06 - Finance-Work Plans Budget Study Session.pdf

Date	Ver.	Action By	Action	Result
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**CC:HA:PA:SA - (1) Presentation and Consideration of Current and Proposed Work Plans for City Departments, and (2) (If Desired) Direction to the City Manager as Deemed Appropriate.**

**Meeting Date:** March 6, 2017

**Contact Person/Dept:** Jeff Muir/Finance Department

**Phone Number:** (310) 253-6012

**Fiscal Impact:** Yes  No       **General Fund:** Yes  No

**Public Hearing:**       **Action Item:**       **Attachments:**

**Commission Action Required:** Yes  No

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (03/02/2017)

**Department Approval:** Jeff Muir, Chief Financial Officer, Finance Department

**\*\*\*\*IMPORTANT: The City Council is scheduled to convene at 4:00 PM on Monday, March 6, 2017 to begin the work plan presentations and discussions. At such time as the City Council may deem appropriate, this agenda item may be continued to another special meeting on Tuesday, March 7, 2017 at 4:00 PM. The agenda item may, again as deemed appropriate by the City Council, be further adjourned to a special meeting on Monday, March 20, 2017 at 4:00 PM. \*\*\*\***

## **RECOMMENDATION**

Staff recommends the City Council receive presentations on current Fiscal Year 2016/2017 and proposed Fiscal Year 2017/2018 Work Plans from all City departments, and provide direction to the City Manager as deemed appropriate.

## **BACKGROUND/DISCUSSION**

As part of the expanded budget process, presentations of current and future work plans will be made by each department prior to the development of the City Manager's Proposed Budget for Fiscal Year 2017/2018. Each department will make a brief presentation of their current Fiscal Year 2016/2017 Work Plans and their status, as well as proposed Work Plans for the coming Fiscal Year 2017/2018. The City Council will have the opportunity to take any public input, ask questions and provide suggestions or direction. This input will allow the City Manager and department heads the opportunity to address such suggestions or direction during the budget preparation period.

The tentative order of presentations shall be:

Police Department  
Fire Department  
Finance Department  
Information Technology Department  
Transportation Department  
Public Works Department  
Administrative Services Department  
City Manager's Office/City Clerk's Office  
Community Development Department  
Parks, Recreation and Community Services Department  
City Attorney's Office

Departments that submitted written updates by the agenda deadline are attached to this report. Remaining departments will provide copies at the meeting.

## **FISCAL ANALYSIS**

There is no fiscal analysis associated with this item.

## **ATTACHMENTS**

1. Departmental Work Plan Summaries

## **MOTION**

That the City Council:

Receive presentations from City departments on current and proposed Work Plans and direct the City Manager as deemed appropriate.