



# City of Culver City

## Staff Report Details (With Text)

**File #:** 18-01267      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Consent Agenda  
**File created:** 5/8/2018      **In control:** City Council Meeting Agenda  
**On agenda:** 5/29/2018      **Final action:**  
**Title:** CC - Adoption of a Resolution Initiating Proceedings to Levy and Collect Annual Assessments for West Washington Benefit Assessment District No. 1, and Order the Preparation of the Engineer's Report Thereon for Fiscal Year 2018/2019.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. ATT 1 - 2018-19 Washington Boulevard No. 1 - Initiation Reso

Date	Ver.	Action By	Action	Result
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**CC - Adoption of a Resolution Initiating Proceedings to Levy and Collect Annual Assessments for West Washington Benefit Assessment District No. 1, and Order the Preparation of the Engineer's Report Thereon for Fiscal Year 2018/2019.**

**Meeting Date :** May 23, 2018

**Contact Person/Dept:** Elaine Warner/CDD  
Todd Tipton/CDD

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(310) 253-5783

**Fiscal Impact:** Yes  No       **General Fund:** Yes  No

**Public Hearing:**       **Action Item:**       **Attachments:** Yes  No

**Commission Action Required:** Yes  No

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (05/23/18);

**Department Approval:** Sol Blumenfeld, Community Development Director (05/21/18)

### RECOMMENDATION

Staff recommends the City Council adopt a resolution initiating proceedings to levy and collect annual assessments for the West Washington Benefit Assessment District No. 1 and order the preparation of

the Engineer's Report thereon for Fiscal Year 2018/2019.

## **BACKGROUND/DISCUSSION**

The City assisted in the formation of Benefit Assessment Districts on Washington Boulevard between Rosabell Avenue and Beethoven Street by agreeing to construct landscaped medians, if on-going maintenance was funded through a property owner assessment district. The West Washington Benefit Assessment District No. 1 (District 1) was approved by vote of the property owners in April 2009. It is now necessary to initiate the proceedings to levy the District 1 assessment for Fiscal Year 2018/2019.

Pursuant to CCMC Sections 15.01.070.D and 15.01.070.E, should the City Council adopt the proposed Resolution, the Director of Public Works/City Engineer shall prepare (or cause to be prepared) the Engineer's Report, which outlines the district's plans and specifications for the improvements or services, an estimate of the costs, a diagram for the district and the proposed assessments. Upon its completion, the Engineer's Report shall be filed with the City Clerk, and the City Council shall be presented with a Resolution of Intention declaring the City Council's intent to levy assessments for Fiscal Year 2018/2019 and set the date, time and place for the public hearing, after which the City Council will consider levying the assessments.

## **FISCAL ANALYSIS**

Both the costs to prepare the Engineer's Report and staff time related to the administration of District 1 are charged to the assessment district. These costs are estimated to be approximately \$4,000 and sufficient District 1 funds have been collected to fund these costs.

## **ATTACHMENTS**

1. Proposed Resolution

## **RECOMMENDED MOTION(S)**

That the City Council:

Adopt a resolution initiating proceedings for the levy and collection of annual assessments for the West Washington Benefit Assessment District No. 1 and ordering the preparation of the Engineer's Report thereon for Fiscal Year 2018/2019.